

**Presbytery of Susquehanna Valley Assembly**  
Proposed Agenda Saturday, March 1, 2014  
**First Presbyterian Church, 4 Clinton Street Delhi, NY 13753**  
**607-746-2155 www.fpcdelhi.org**

8:30 AM Registration begins  
8:55 AM Walk-through the Docket – Stated Clerk

9:00 AM Call to Order / Prayer / Declaration of Quorum / Welcome by Host Pastor & Facility  
Introductions of First Time Commissioners, Guests and Seating of Corresponding Members

Introduction of New Business & Approval of the Agenda [#1]  
Approval of Proposed Minutes - November 2, 2013 [#2]

Committee Reports (as needed)  
    Committee on Lay Preaching  
    Committee on Preparation for Ministry  
    Committee on Nominations [#3] - not posted online  
    Ministry Team Reports  
        Christian Nurture  
        Ethiopian Partnership [#5]  
        Justice In Mission

Stated Clerk Report [#6; #6A - Roll Balancing; #6B - By-Laws; #6C - 2013 Terms of Call/Contract ]

**10:00 AM Order of the Day Worship**

Offering: ½ for One Great Hour of Sharing and ½ for Mosaic of Peace Conference - Benjamin Althaus (ruling elder, Delhi First) attending. (Make checks payable to First Presbyterian Church, Delhi)

Cabinet Report [#7] [#7A] - Organizational Chart  
    Financial Reports [#11]- Balances [#12]- Activities [#13]- Giving **Year End 2013 Reports**

Sharing Good News – 30 second announcements

New or Unfinished Business

Committee on Ministry report [#8]

Adjourn with Prayer

**11 AM Conference Hour 'Pastor Compensation and Ministry Models'**

*All churches and ministers are encouraged to participate - not just those providing manses or struggling with BOP dues increases - though this discussion arose out of the 'Minimum Pastor Compensation Policy' last fall.*

**12:00 PM LUNCH**

**“The Presbytery of Susquehanna Valley lives to serve and encourage congregations as we together seek to be faithful to our calling in Jesus Christ.”**

**Upcoming Events: Flyer & Registration for March 22 Leadership Development Day - Oneonta**  
**Brochure for April 4 Mission Volunteer Visitors - Binghamton United**

Moderator, Elder Judith A. Gage  
Council(Cabinet) Chair, Rev. Lisa Heckman

Vice-Moderator, Rev. Emrys Tyler  
Stated Clerk, Rev. Dr. James Martin

**Remaining 2014 Assembly Dates:**  
**Saturday September 20 at East Guilford**

**Saturday May 31, 2014 at Union, Endicott**  
**Saturday November 15 at Marathon**

**Presbytery of Susquehanna Valley Assembly  
Minutes of Saturday November 2, 2013  
United Presbyterian Church, Binghamton, NY**

Presbytery Moderator **Lisa Heckman** called the Assembly to Order with prayer at 9:00 a.m. A quorum was present as shown in the roll below - 24 churches were represented by Ruling Elder Commissioners, 3 Commissioned Lay Pastors, 5 Ruling Elders with vote due to office, 23 Teaching Elders, 1 Corresponding Member, and 17 visitors and host church volunteers. First time commissioners Fran Nichols(Laurens), Christine Conkling(Walton) and Rev. Michael Krembs (Ross Memorial) were introduced. Rev. James Belt (ABC, Interim at Masonville) was seated as a corresponding member.

The total enrolled attendance was 73.

Host Pastor, Teaching Elder **Kimberly Chastain**, gave a welcome, directions and historical background on the church and its current ministry after just two years of merged existence.

<b>CHURCH</b>	<b>Nov 2, 2013</b>	<b>Sept 21, 2013</b>	<b>June 29, 2013</b>	<b>April 20, 2013</b>	<b>Feb 23, 2013</b>
Afton	Lynn Reeves	Lynn Reeves		Lynn Reeves	Lynn Reeves
Andes		James Andrews	Jim Andrews		Jim Andrews
Bainbridge	Mary Ellen Whitmore	Mary Ellen Whitmore	George T Williams	Evelyn Baker	
Binghamton, Immanuel	Catherine J Bocinski				
Binghamton, John Hus					
Binghamton, Ross Mem'l	Susan Skinner				
Binghamton, United	Ann Garcia		Suzanne Northrup Raboy		Ann Garcia
Bovina Center		Michael H. Worden	Amy Burns		
Cincinnatus		Fred M S Downs			William Killebrew
Conklin		Douglas Moore		Doug Moore	
Cortland, United		Carol Foster	Darlene N Latten	Carol Foster	Lisa Hoeschele
Cortlandville, Christ	Ralph Hesse	Diane Batzing	Excused	Richard Carle	Excused
Charlotte Valley	Excused	Els Myers	Bert Barringer	Excused	Mary Lou Mattice
Cabin Hill		Kristen Baxter	Bob Stevens		
De Lancey		Excused			
Delhi First	Excused	Lou Dibble	Nancy J Lee	Lou Dibble	Kevin Lee
Delhi United Ministry	Otto Frederick Onasch	Excused		Fred Onash	Excused
West Delhi		Bruce Hoyt	Steve R Fleming		
Deposit	Alice Martin	Excused	Alice Martin	Excused	Alice Martin
Dryden	David Smith	Michelle Brackin	Excused	David Smith	David Smith
East Guilford	Kathy Schmidt		Janet Lafayette	David Williams	Kathy Schmidt
Endicott First	Janet Frederick	David M. Jenkins		David M. Jenkins	Excused
Endicott Union	Susan Troy	Peg Williams	Peggy Williams		Susan Troy
Endwell Northminster	Junietta Brooks	Scott Kindig	Scott Kindig		Kathy Close
Garrattsville	Excused		Joan Loeffler	Joan Loeffler	
Gilbertsville	Roberta Halbert	Duane Jacobs	Rose Foster	Roger Halbert	Nancy L. Meyers
Hamden	Karen Marshfield	Marsha Muller	Marsha Muller	Karen Marshfield	Karen Marshfield
Hancock					
Hobart					
Johnson City		Glenna Coutts	Glenna Coutts		Glenna Coutts
Laurens	Fran Nichols	Beverly Ballard	Rudy Ballard	Nola Henry	Sue Hoyt

<b>CHURCH</b>	<b>Nov 2, 2013</b>	<b>Sept 21, 2013</b>	<b>June 29, 2013</b>	<b>April 20, 2013</b>	<b>Feb 23, 2013</b>
Lordville	Excused		Excused	Excused	Excused
Marathon	Joanne Rienhardt				Joanne Rienhardt
Margaretville/ New Kingston					
Masonville	Kathryn Carvin	Kathryn M Carvin	Kathryn M Carvin		Excused
Nichols	Excused	Excused			Excused
Nineveh					
Oneonta First	Barbara Means	Carolyn Palm	Isabelle Niles	Julia Smith	Al Lutz
Oneonta First United		Nadine Stenson		Excused	Nadine Stenson
Otego				Ron Embling	Duane McMorris
Owego	Leslie Anne King	Leslie Anne King	Stuart Rogers	Leslie Anne King	Leslie Anne King
Smithville Flats	Joan Barker	Joseph R Tyo	Joan Barker	Joseph R Tyo	Diane Merrill
Stamford	Fred Doyle	Fred Doyle	Fred Doyle	Excused	Robert Graves
Unadilla			Louise Lesh	JoAnn Aymar	Prudence Danforth
Walton	Christine Conkling	Carl Mugglin	Carl Mugglin		Daniel A Patsos
Waverly	Dale Barber			Joseph L. Dabroski	
Windsor					
Worcester					
<b>TOTAL</b>	<b>24</b>	<b>26</b>	<b>25</b>	<b>20</b>	<b>25</b>

<b>Status</b>	<b>CLERGY</b>	<b>Nov 2, 2013</b>	<b>Sept 21, 2013</b>	<b>June 29, 2013</b>	<b>Apr 20, 2013</b>	<b>Feb 23, 2013</b>
HR	Amalfitano, Frank					
HR	Beattie, Douglas G					
HR	Bjorkman, Leonard			Present	Present	
	Bridges, Parrish L	Present		Present	Excused	Excused
CLP	Budine, George	Present				Present
CLP	Carruth, George		Present	Excused	Present	Present
	Chastain, Kimberly	Present	Present		Na	na
CLP	Davis, Shirley		Excused	Excused	Excused	Excused
HR	De Noyelles, Roger					
	Devine, Janice P	Present	Excused	Present	Present	Present
	Devine, Timothy M	Present	Excused	Present	Present	Present
HR	Dittman, Sharon J					
HR	Downing, Barry		Present		Present	
	Elfond, Cheryl Ann	Excused	Excused	Excused	Excused	Excused
HR	Early, Vincent					
CLP	Fleming, Deborah	Present	Present	Present	Excused	Present
HR	Francis, Dale	Present	Present	Present	Present	Present
CLP	Gage, Judi	Present	Present	Present	Excused	Present
UCC	Hansen, Janet Adair		Excused	Excused	Excused	Present
	Hatch, Douglas	Present	Present	Present	Present	Excused
	Heckman, Lisa S.	Present	Present	Present	Present	Present
at large	Heinle, Robert H		Excused	Present	Present	Excused
HR	Hicks, James E					Present
	Hooker, Christopher	Excused	Present	Present	Present	
	Hooker, Sarah	Excused	Present	Present	Present	
	Horne, Douglas A	Present	Excused	Present	Present	Present
	Hummel, Cynthia Huling		Excused			
	Johnson, David H.	Present	Present	Present	Present	Present
HR	King, Marie					

Status	CLERGY	Nov 2, 2013	Sept 21, 2013	June 29, 2013	Apr 20, 2013	Feb 23, 2013
ABC	Krembs, Michael	Present				
HR	Mahler, John					
Clerk	Martin, James F	Present	Present	Present	Present	Present
Valid min	Mattice, Taryn B	Present				
	Mays, Lisa Ruth	Present	Present	Present	Excused	Present
HR	Miller, Dean					
	Montfort, Mark	Present	Present	Present	Present	Present
	More, H Adelbert III		Excused			
	O'Hara, Diarmuid	Present	Excused	Present	Present	Present
	Peak, Robert T		Present	Present		Present
	Piedmonte, Mark	Present	Present	Present	Present	Present
HR	Presby, Allen L		Present	Present	Present	
	Raube, Patricia	Present	Present	Present		Excused
HR	Renton, Barbara A					
	Robinson, David C	Excused	Present	Excused	Excused	Present
	Schindler – see Vittorio					
at large	Schwartz, Barbara	Present	Present	Excused	Present	Present
	Shepard, Lynn	Present	Present	Present	Present	Present
	Stephens, Jared	Excused	Present	Excused	Excused	
	Suggs, Arthur M					
HR	Swanson, Steven					
HR	Thomas, Ronald					
	Tyler, Emrys	Present	Present	Present	Present	Present
UMC	Vink, Martha					Excused
	Vittorio Schindler, Garrett	Present	Present	Present	Present	Present
	Vittorio Schindler, Marena	Present	Present	Present	Present	Present
	Walton-Leavitt, Cynthia	Excused	Present	Present	Excused	Present
HR	Wemple Jr, Delbert					
	Wilson, Carol	Excused	Present	Excused	Excused	Present
	Wolff, Patty	Present	Present	Present	Present	Excused
<b>Total</b>		<b>23+3CLP</b>	<b>25+3CLP</b>	<b>27+2CLP</b>	<b>24+1CLP</b>	<b>27+4 CLP</b>

HR = Honorably Retired, at large = at large member, valid min = validated ministry, gov body = serving governing body of the church; other denominational affiliations: UCC = United Church of Christ, UMC = United Methodist Church, ABC = American Baptist Church

ELDER (“equalized”)	Nov 2, 2013	Sept 21, 2013	June 29, 2013	Apr 20, 2013	Feb 23, 2013
Bonne, Tom - Council	Present	Present		Present	
Burger, Chris – Council	Present				
Close, Kathy – CPM		Present	Present	Excused	present
Gage, Judith - Vice Moderator	CLP	CLP	CLP	Excused	CLP
Gray, JoAnn – Council	Present	Present	Excused		Present
Halbert, Roger – Council				Present	
Mays, Charlie - Council		Present	Present	Present	Present
Riddell, Linda – Council Moderator	Present	Present	Present	Excused	
Wildensteint, Judith – PWP Rep.		Present	Present	Present	Present
Wise-Hostetter, Joan – COM Co-Chair	Present	Present	Present	Present	Present
<b>Total</b>	<b>5</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>4</b>

**Corresponding Member:** Rev. James Belt (American Baptist Churches, Interim at Masonville)

**Visitors (12):** Marcy DiRose and Linda McDevitt (Ross Memorial), Jo Ann Aymar(Unadilla), Barry Batzing(Christ, Cortlandville), Peg Corwin (Endicott, Union), Becky Kindig(Endwell, Northminster), Marie Kehl, Triennium Delegates: Alicia Dixon-Garrard, Jazmine-Rebeka Meade, Courtney Lewis, Randy Way, Shawn Pena (Nineveh)

**Staff and Host Church Volunteers(5):** Christine Rogaliski (Office Administrator), Barbara Bartholomew, Suzie Northrup, Bonnie Wheeler, Gloria Westgate.

### Total Tally of Presbytery Commissioners

Teaching Elders Present: 23	Churches Represented by a Ruling Elder: 24
Corresponding Members: 1	Corresponding Member (ruling elder):
Total Teaching Elders: 24	Commissioned Lay Pastors Present: 3
Teaching Elders Excused: 8	Other Voting Ruling Elders Present: 5
Teaching Elders Absent w/o Excuse: 4	Total Ruling Elders Present: 32
APA Members: 0	Commissioned Lay Pastors Absent: 1
Churches Requesting Excuse: 5	Commissioned Lay Pastors Excused: 1
Visitors+ Host Church Volunteers: 17	Churches Not Represented: 24

### Introduction of New Business, Approval of the Agenda and Consent Agenda

The Proposed Agenda was approved.

The Consent Agenda was **approved** with the following items:

**[#17] Minutes of September 21, 2013**

**[#18] September 2013 Financial Position**

**[#19] September 2013 Statement of Activities**

**[#20] September 2013 Mission Giving/ Per Capita Financial Report**

----- end of consent agenda -----

### Synod Commissioners Report

Ruling Elder **Jo Ann Gray**(Owego) and Teaching Elder **Parrish Bridges**(Owego), commissioners to the **Synod of the Northeast**, which met at Stony Point, October 18-20, 2013 gave verbal reports and a written report.[#4] They highlighted the Public Policy Advocacy Network(PPAN) presentation on "Racism and White Privilege" and the 18 page plan of the Synod Transitional Team "A New Way Forward" which spells out the Synod's missional purpose. Some main points listed in the document were read aloud (see written report). The plan includes phasing out the Presbytery Partnership Groups(PPG) and beginning to establish new patterns of networking, with 2 additional regional staff to promote networking. The Synod Budget approved a 5 cent increase in Per Capita.

### Worship

Worship following the theme "**Praising God**" with scripture from Micah 6:6-8 & Haggai 2:1-9 was led by **Kimberly Chastain, Deb Fleming, Doug Hatch, Becky Kindig, Diarmuid O'Hara** with sermon "How Can We Sing" by Moderator **Lisa Heckman**. A \$500 offering was collected with half going to the Joy Offering and half to Broome County Council of Churches' CHOW hunger ministry.

### Presbytery Council Report

Council Moderator **Linda Riddell** (Oneonta First) presented the report [#5], noting the dates of 2014 Assembly meetings and the need for more host churches.

Presbytery **approved** a motion to elect to the **Nominating Committee:**

**Joan Wise-Hostetter** (RE, Owego) class of 2015

**Lynn Shepard** (TE, at-large) class of 2016

**Roger Halbert** (RE, Gilbertsville) class of 2016

**Mary Jane Schaeffer** (RE, Gilbertsville) was previously elected, now class of 2016

Finance chair Tom Bonne(Cortland UP) presented the proposed **2014 Budget** [#6] with no increase in the Presbytery portion (\$20.74) of Per Capita, and a local staff raise in salaries of 5%, using reserve funds to balance the budget. Total 2014 Per Capita is \$31.71.

Presbytery **approved** the **2014 Budget** with a total Per Capita of \$31.71.

Moderator Lisa Heckman took time to recognize, give a gift, hug and lead Presbytery to thankfully applaud Council chair Linda Riddell for her help during the transition of the last year and as she leaves office at the end of 2013.

### **Committee on Ministry**

The report [#7] was given by co-chair **Mark Montfort**. Since names had not been completely gathered by the last meeting of the COM, Presbytery **approved** the following Administrative Commission to Ordain **Rebecca Kindig** on November 17, 2013 at 3:00 pm at Northminster Presbyterian Church, Endwell:

Moderator **Lisa Heckman** (TE, Northminster), **Linda Glajch** (RE, Endicott First), **Kimberly Chastain** (TE, Binghamton United), **Marilyn Myers** (RE, Binghamton United), **Barry Downing** (TE, Conklin), **Pat Raube** (TE, Endicott Union), **Emrys Tyler**(TE, Nineveh) and seating as a corresponding member **Lori Neff**(TE, Presbytery of New Brunswick)

Presbytery **dismissed with thanks** the Administrative Commissions to Install the Rev. **Pat Raube** as Pastor of Union Presbyterian Church, Endicott on October 20, 2013 and the Rev. **Kimberly Chastain** as Pastor of the United Presbyterian Church, Binghamton on October 6, 2013.

The printed report of actions by the COM included permission to circulate a Ministry Information Form (a MIF now replaces the former CIF) for "**Valley United Presbyterian Church**" (Waverly, Sayre and Athens cooperating across borders) as they seek to call a Pastor and permission for the **Cortland United Presbyterian Church** to elect a Pastor Nominating Committee for a Designated term position.

The 2014 Pastor Compensation Worksheet has been revised again to match both the 2014 Compensation Document and the new dues rates for Board of Pensions. Churches are encouraged to use the online calculators at [pensions.org](http://pensions.org). Churches and Pastors should note that open enrollment for optional coverages is now through November 15. Mark Monfort took time to recognize and thank co-chair **Joan Wise-Hostetter** as she goes off the committee.

### **Christian Nurture Team**

8 **Youth Triennium** participants and sponsors Emrys Tyler and Becky Kindig led the assembly in an Energizer featuring hand motions and footwork having to do with water, digging, prayer, love and the Spirit of Christ. **Sean Cona, Courtney Lewis, Randy Way, Jazmine Meade** and **Alicia Dixon-Garrard** spoke enthusiastically and gratefully of their experience of the Triennium.

### **Committee on Lay Preaching**

A written report was part of the meeting papers [#8] - no verbal report was given.

### **Ethiopian Partnership Team**

**Peg Corwin**(Union, Endicott) and **Junietta Brooks**(Northminster, Endwell) reported, outlining the support that our budget includes for schools and scholarships. New appointments have been made for teachers and mission co-workers. Additional team members are needed for the work here and the Team has been meeting mainly by conference call, but will be having a face-to-face meeting at Nineveh as a group forms to go as visitors to Ethiopia February 9-26, 2014. Emrys Tyler spoke about this opportunity and invited people to join in the trip with the group that is already forming, which includes two high school students, himself and other adults.

## Nominating Committee

Lynn Shepard gave the report [#10]:

2014 Presbytery Moderator: **Judi Gage**(RE, Laurens),

2014 Vice-Moderator **Emrys Tyler** (TE, Nineveh),

2014 Council Moderator: **Lisa Heckman** (TE, Northminster)

Committee on Lay Preaching: Chair **Cynthia Walton-Leavitt**(TE, Oneonta 1st United)

class of 2016: **Chris Hooker**(TE, at-large), **Patty Wolff**(TE, East Guilford)

class of 2015: **Mary Ellen Whitmore**(RE, Bainbridge)

Committee on Ministry: Co-Chair **Mark Montfort**(TE, Oneonta First)

class of 2016: **Bea Mooney** (RE, Delhi First), **Doug Hatch**(TE, Marathon), **Robert Peak** (TE, Johnson City), **David Robinson**(TE, Dryden)

Committee on Preparation: Chair **Mark Piedmonte**(TE, Gilbertsville)

class of 2016: **Kathy Close**(RE, Northminster), **Linda Glajch** (RE, Endicott First)

class of 2015: **Garrett Schindler**(TE, Bovina)

Committee on Representation: Chair **Jackie Pruyne** (RE, Northminster)

Permanent Judicial Commission class of 2019: **Bob Heinle**(TE, at-large)

2014 General Assembly Commissioners

Teaching Elder **Lynn Shepard** (at-large); Alternate **Patricia Wolff** (East Guilford)

Ruling Elder **Sarah Erckert** (Nineveh); Alternate **Deb Fleming** (West Delhi)

There were no nominations from the floor and Presbytery **approved their election.**

General Assembly Young Adult Advisory Delegate(YAAD) - needs to be filled and several vacancies are yet to be filled on Council and other committees. There may need to be a special Presbytery meeting to elect these unfilled offices.

Moderator Lisa Heckman conducted the service of Installation for the 2014 Moderator, Judi Gage and Vice-Moderator Emrys Tyler.

## Stated Clerk

**Jim Martin**(Andes) gave his report [#11]. An additional Session Records review session was held this morning during the assembly bringing the total number of churches submitting records to 36.

Churches who have not submitted their records: Binghamton John Hus, Cincinnatus, DeLancey, Delhi United Ministry, Hancock, Hobart, Laurens, Lordville, Margaretville/New Kingston, Stamford, Windsor, Worcester.

Presbytery **voted to approve** the review of records for: Afton, Andes, Bainbridge, Binghamton Immanuel (2 years read), Binghamton Ross Memorial, Binghamton United, Bovina, Cabin Hill, Charlotte Valley, Conklin (2 years read), Christ Community, Cortland United, Delhi First, Deposit, Dryden, East Guilford (2 years read), Endicott First, Endicott Union, Endwell Northminster, Garrattsville, Gilbertsville, Hamden, Johnson City, Masonville, Marathon, Nichols, Nineveh, Otego (2 years read), Oneonta First, Oneonta United, Owego, Smithville Flats, Unadilla, Walton, Waverly and West Delhi.

Presbytery **approved** the following resolution:

## CERTIFICATE OF RESOLUTION

The following is a true and exact copy of a Resolution taken by the Presbytery of Susquehanna Valley at its assembly meeting on November 2, 2013 at Binghamton United Presbyterian Church, Binghamton NY.

RESOLVED, as follows:

Recognizing that Court approval and title work will be required prior to any transfer of ownership, and that transfer of ownership cannot take place until such Court Order has been received and title work has been completed,

The Presbytery of Susquehanna Valley hereby grants permission to the Charlotte Valley Presbyterian Church to transfer ownership of its North Kortright building and grounds to the Upper Room Ministries of Richmondville, with the understanding that all costs of such transfer will be paid by Upper Room Ministries of Richmondville.

To be dated and signed by the Moderator of Presbytery, the Chair of Council (Trustees), and the Stated Clerk of Presbytery (Secretary of the Corporation).

[for reference - the previous action on June 29, 2013 at Masonville, NY:

"Presbytery granted permission to the **Charlotte Valley Presbyterian Church** to transfer ownership of its **North Kortright Church** building and grounds at 83-85 North Kortright Road (Town of Kortright Tax Parcel 27.2-22, Deed dated March 19 and recorded December 26, 1850 in Delaware County NY Deeds Liber 36 pages 503-504) to the Upper Room Ministries of Richmondville, NY, when all necessary details and the legal work, including presentation to the Presbytery of Susquehanna Valley through its Trustees, are completed. It is further understood that all closing costs will be paid by the Upper Room Ministries."

]

Presbytery **approved** the following two motions after they were seconded and discussed:

1. That the Presbytery of Susquehanna Valley Overture the Synod of the Northeast and the 221st General Assembly of the Presbyterian Church (USA) to approve the merger/consolidation of the Presbyterian Churches of Waverly NY, Athens PA and Sayre PA into **Valley United Presbyterian Church**, including redrawing Presbytery and/or Synod boundaries to make this merger possible.
2. To place the composition and sending of the Overture and its rationale into the hands of Presbytery's Council, in consultation with Lackawanna Presbytery and the Synods of the Northeast and the Synod of the Trinity

The reason for the detail on boundaries and consultation with the Synods stems from our experience at the previous General Assembly with transferring the Ithaca Church - the General Assembly amended and further delayed the action pending Synod's redrawing of boundaries.

After sharing of much Good News and Announcements, **Presbytery adjourned** with the Lord's Prayer in a large network of hands at 11:52 a.m.

The **next meeting** will be **March 1, 2014** at **First Presbyterian Church, Delhi**.



Mar 1, 2014

Presbytery Of Susquehanna Valley

10:00 a.m.

### Prayer of Preparation

#### Silent Meditation

*Your Word, by M. S. Lowndes*

*Your Word, O Lord is wisdom and truth, and we need to know this when in our youth  
To have it embedded deep in our hearts, to never give it up and never let it part  
We need to know the truth therein, that will lead us to life and free us from sin  
Your Word, O Lord is faithful and just, and in your Word we must put our trust*

### Gathering

**PRELUDE**                      *Rustic Pictures* (Op. 190, mo. 1-5)                      Cornelius Gurlitt

**INTROIT**    "Processional"

#### **CALL TO WORSHIP (GEN. 1:27-31) Judi Gage**

**SPEAKER:** So God created humankind in his image

**PEOPLE:** In the image of God he created them; male and female he created them

**SPEAKER:** God blessed them, and God said to them, "Be fruitful and multiply, and fill the earth and subdue it; and have dominion over the fish of the sea and over the birds of the air and over every living thing that moves upon the earth."

**PEOPLE:** God said, "See, I have given you every plant yielding seed that is upon the face of the earth, and every tree with seed in its fruit; you shall have them for food. And to every beast of the earth, and to every bird of the air, and to everything that creeps on the earth, everything that has the breath of life. I have given green plant for food." And it was so.

**ALL:** Good saw everything that he had made, and indeed, it was very good. And there was evening and there was morning, the sixth day.

#### **PRAYER OF CONFESSION: (UNISON)**

Sarah Hooker

O God, we confess that, in our day to day busy lives, we often forget that from the very beginning of creation, you have provided everything we, and all of your creation, need to live life abundantly. We forget to be thankful, and we spend wasted time worrying about so many other things. We lose sight of who we are supposed to be, and what we are supposed to do. In your mercy, remind us of all that you have done, all you are doing, and all you will continue to do in each of our lives. Remove the veil which has clouded or vision, so we may joyfully live in faith, without fear, renewed by your spirit. Make our lives bear good fruit and be a testament of your glory.

We ask this, with thanksgiving, in the name of Jesus Christ, our Rock and Redeemer. Amen!

#### **SILENT REFLECTION**

**\*ASSURANCE OF FORGIVENESS (unison) Sarah Hooker**

When I need forgiveness Lord, When my heart is cold  
When I'm feeling overwhelmed, but no one seems to know  
You are my Shining light, my calm in every storm  
You hold my shaking hand, then I understand  
That in You, I am more than I was before  
(by Kelly S. Moor)

**OLD TESTAMENT READING: EXODUS 16: 1-12; EXODUS 16:33 Elder, Laurens**

**HYMN "The Greatest Peace I Know"**

**GOSPEL READING: MATTHEW 6:24-34 Susie Little**

**NEW TESTAMENT READING: 2 CORINTHIANS 9:6-9 Jo Ann Aymar**

**SERMON Jo Ann Aymar**

**OFFERING to Mosaic of Peace / One Great Hour of Sharing**

Offertory *Rustic Pictures* (Op. 190, mo. 7-8) Cornelius Gurlitt

**DOXOLOGY**

**PRAYER OF DEDICATION Fred Onasch**

**NECROLOGY: Teaching and Ruling Elders Who Have Received Their Crowns James Martin**

**ANTHEM "Lord I Want To Be A Christian" A Pealing Sound  
arr. Tammy Waldrop Handbell Choir**

**COMMUNION Jared Stephens**

**Invitation**

**Prayers of Thanksgiving, Remembrance, and Invocation**

**The Lord's Prayer**

**Receiving the Elements**

"All Things Bright and Beautiful" John Rutter

**Blessing**

**HYMN #15 "All Creatures of Our God and King"**

**UNISON PRAYER:** Spending time with you, we are refreshed and are re-created into who we are called to be. May we go out into the world, standing up for justice, care for all of your creation, find ways to promote peace and be a healing balm to those who need our love and understanding. As we are blessed in the name of the Father, Son and Holy Spirit, let us be a blessing. Amen.

Name of Task Force or Team \_\_\_ **Ethiopian Partnership Mission Team**  
Person completing the report **Junietta Brooks** Role: **\_Chairperson\_**

[#5]

**Shared as a Report to Presbytery**

**2014 QUARTERLY REPORT OF TASK FORCE, WORK GROUP OR MINISTRY TEAM  
TO THE PRESBYTERY OF SUSQUEHANNA VALLEY CABINET**

[Note that 'Council' has chosen to rename itself as 'Cabinet']

**Dates for Cabinet reports: January 27** (for February 5 Cabinet), **April 28** (for May 7 Cabinet), **July 28** (for August 6 Cabinet), **August 25** (for September 3 Cabinet) **October 27** (for November 5 Cabinet).

Please share (as succinctly as possible) joys of your cluster or team:

**Most excited that 7 people from our Presbytery were able to travel to Dembi Dollo WWBS, Ethiopia Feb 10th to Feb, 24<sup>th</sup> and be able to take part in a Celebration of 95 years of missionaries in that area. They will also be taking part in discussions and seeing first hand how the SVP has been active in WWBS.**

**We are looking forward to being able to participate in the Ethiopian Mission Network Conference April 23<sup>rd</sup> -25<sup>th</sup> which is being held in the Philadelphia area. At this conference Ethiopians Mission team through out the United States gather and discuss concerns of our partners in Ethiopia and how we can help them or they can help us.'**

Please share (as succinctly as possible) any concerns of your task force or team:

**The concern that the EPMT has is that we need more people to join our team. It is difficult to have such a small working team when we do so much exciting work in our area and with our Brothers and Sisters in WWBS Ethiopia.**

**We also concerned about the development of the EREP Schools and their needs in WWBS especially redoing the cards for 1<sup>st</sup> and 2<sup>nd</sup> grade**

**To pray that this team continues and grows to shows that even though we are continents away we are just an out stretch hand doing Gods work together.**

Please share (as succinctly as possible) major activity of your task force or team:

**In coming months the team would like to set up presentations throughout the presbytery to build our team and To be able to thank all who helped in fund raising so that a team of 7 were able to go to WWBW in 2014 .Please contact us if you would like to do something at your church or community function.**

Please share (as succinctly as possible) requests for action by the Cabinet:

**Help us to come up with ways to grow our team with working members.**

Projected Meeting Dates for the next quarter or longer: **March 2<sup>nd</sup> 2014**

Do you also want to make a report to the Presbytery Assembly Meeting? **\_Yes 10 min in AM if possible at the May meeting we would like to do a Presentation on the trip since we are only back a week for the March Meeting.**

If you want a separate version of your report to go to the Presbytery assembly, the written presbytery version & any request for docket time, together with name of report presenter is due approximately 3 weeks before the assembly to the Stated Clerk. ANY BUSINESS FOR PRESBYTERY ACTION HAS TO HAVE BEEN PRESENTED TO CABINET IN YOUR QUARTERLY REPORT.

**2014 due dates for presbytery reports are: Feb. 18** (for Mar. 1 Assembly). **May 20** (for May 31 Assembly), **Sept. 10** ( for Sept. 20 Assembly), **Nov. 5** (for Nov. 15 Assembly).

**Presbytery of Susquehanna Valley  
Report of Stated Clerk to Presbytery March 1, 2014**

**For Action:**

Revised By-Laws - attached is a space saving booklet style version that incorporates a set of accumulated changes. As recommended to Presbytery, the Stated Clerk has added updated Book of Order references to the by-laws - and has marked any changes necessary by striking out several phrases as well. In addition, language adopted by the Synod to describe the Presbytery boundaries and the change of name from 'Council' to 'Cabinet' for the leadership board of the Presbytery is made in this version. The title 'Transitional' has been removed based on previous action, as well as the paragraph and language about expiration date.

If the motion by Council to change its name to 'Cabinet' passes, the clerk recommends the attached revision of the By-Laws to be adopted by Presbytery [#6B].

Cabinet, Executive Team and others have discussed the need for totally new By-Laws and work in this direction has been done several times in the past. The Clerk believes that a new set of reduced By-Laws and a set of Standing Rules will be proposed this fall, and that this is a reasonable goal. This approach is desirable since it is never possible to 'suspend By-Laws', but Standing Rules can be suspended if the Assembly sees a real need to do so.

**For Information:**

**Annual GA Statistical Reports**

The deadline for Clerks of Session to file on-line with the Office of the General Assembly was Feb. 20th. If you have not entered data online, please send a report by phone: (607)323-4426 or email:

[statedclerk@susvalpresby.org](mailto:statedclerk@susvalpresby.org), mail: PO Box 87, Nineveh NY 13813 to the Stated Clerk, as you will no longer have access to the statistics entry and that might be frustrating – but you can still print out a completed report from this or past years using the online location ([oga.pcusa.org/stats](http://oga.pcusa.org/stats)).

38 Churches have used the online reporting this year, one church submitted information by phone, and another is known to be sending in a written report due to technical problems with the system. This means that 8 churches remain to report. I will be making phone calls to retrieve information from several of these churches.

The incomplete report shows a tentative drop in membership from 4500 members to 4285 (129 gains and 344 losses) Average attendance is not yet an accurate figure at all since the 8 churches not reporting show as Zero (their membership number remains the same as that which they last reported, and will be the basis for future per capita budgeting), but average attendance will also show a drop. Child Baptisms appear to remain the same at 50 - or an average of one per congregation, and Adult Baptisms have increased slightly from 3 to 5 - or an average of one per ten churches. These are, of course also incomplete figures. If all 8 churches report between now and March 1, I will distribute and display a printed report - otherwise the final report will wait until May.

There are 10 year statistical reports available online for all churches - accuracy is limited to the data provided to the system by each local Clerk of Session - only on rare occasions do I enter data that has not been submitted by your clerk (illness, emergency - lack of clerk in office or functioning but presence of a packet of annual reports from the annual congregational meeting). If you would like one of these 10 year trend reports and cannot find it easily - ask me and I will get it for you.

### **Minister (Teaching Elder) Roll and Annual Balancing of Elders and Ministers**

**as of 1/1/2014 is attached as [#6A].** As required in the Book of Order, G-3.0301, the goal is numerical parity between teaching elders and ruling elders (in terms of presbytery membership) This report shows the results of actions of both Presbytery and the Committee on Ministry acting on behalf of Presbytery during 2013, as well as events beyond anyone's control.

**Necrology** This is incomplete as reports are still being received from congregations.

### **Permanent Judicial Commission Members**

As required annually by D-5.0206b, the Stated Clerk reports the roster of PJC members whose terms have ended within the past six years. This roster consists of persons who have served a term on the PJC, but who may be called upon to serve if the PJC is not able to obtain a quorum.

2013	Douglas Beattie [M, Union Endicott]	193 Pierce Hill Rd., Vestal, NY 13850
2013	Jane Park [E, Union Endicott]	284 Ridgefield Road, Endwell NY 13760
2011	Roger Halbert [E, Gilbertsville]	PO Box 321, 31 Spring St., Gilbertsville, NY 13776
2009	Kurt Schrader [E, Johnson City]	PO Box 510, Binghamton, NY 13902
	Nancy Walter [E, Binghamton 1st]	281 Smith Hill Rd, Binghamton, NY 13905

### **Attendance at 2013 Presbytery Assemblies**

*PSV By-Laws 2.7 Importance of Attendance*

*It shall be the duty of all ministers of Presbytery not Honorably Retired to attend all meetings thereof, and of all churches to be represented by duly appointed elders. All persons shall be expected to be in attendance for the entire meeting, unless excused by the Clerk.*

*When a church shall fail to be represented by an elder for three successive meetings, or if any church shall fail to be represented three times in any calendar year, it shall be the duty of the Stated Clerk to communicate with the Clerk of Session and pastor of said church, calling attention to this rule.*

### **Churches without representation in 2013**

Binghamton, John Hus (also 2012)  
DeLancey (once excused)  
Hancock (also 2012)  
Hobart (also 2012)  
Lordville (excused four times)

Margaretville/New Kingston  
Nichols (excused three times)  
Nineveh  
Windsor(also 2012)  
Worcester(also 2012)

### **Churches who sent a delegate 1 time**

Binghamton, Immanuel

*If any minister not Honorably Retired shall be absent from Stated Meetings three times in any calendar year without requesting to be excused, it shall be the duty of the Stated Clerk to call this to the attention of the minister and the Session, and report the fact to Presbytery.*

**2013:** Arthur Suggs (no requests for excuse - absent 2010 and 2011 also)

### **Amendments to the Constitution of the PCUSA**

Since there was no GA last year, there are none.

### **Consolidated Terms of Call / Contracts for 2013 [#6C]**

This data was not available in a correct form for the November 2012 Presbytery Assembly, but is a required annual report according to Synod rules for Presbytery minutes. COM and office staff have reviewed it along with some phone calls by the Stated Clerk and believe it to be reasonably accurate.

**PRESBYTERY OF SUSQUEHANNA VALLEY  
CONTINUING MEMBERS OF PRESBYTERY (Teaching Elders)  
January 1, 2014**

**VALIDATED MINISTRY IN CONGREGATIONS (G-2.0503a)**

Bridges, Parrish	Horne, Douglas	Robinson, David
Chastain, Kimberly	Johnson, David	Shepard, Lynn
Devine, Janice	Kindig, Rebecca	Stephens, Jared
Devine, Timothy	Mays, Lisa Ruth	Tyler, Emrys
Downing, Barry	Montfort, Mark	Vittorio Schindler, Garrett
Francis, Dale	More, H. Adelbert III	Walton-Leavitt, Cynthia
Hatch, Douglas	O'Hara, Diarmuid	Wilson, Carol
Heckman, Lisa	Peak, Robert	Wolff, Patricia
Hicks, James	Piedmonte, Mark	
Hooker, Sarah	Raube, Patricia	

**VALIDATED MINISTRY IN OTHER SERVICE OF THE CHURCH or BEYOND THE JURISDICTION OF THE CHURCH (G-2.0503a)**

Kwon, Peter Sebo (Evangelist, Hanmaum Worshiping Community)  
 Martin, James F. (Stated Clerk of Presbytery)  
 Mattice, Taryn (Protestant Cooperative Ministry, Cornell)  
 Spezio, Michael\* (Scripps College, Claremont & Cal Tech, Pasadena, CA)  
 Suggs, Arthur (First Congregational Church, Binghamton)

**MEMBER-AT-LARGE (G-2.0503b) \* indicates non-resident**

Elfond, Cheryl Ann	Hooker, Christopher	Schwartz, Barbara
Heinle, Robert	Huling Hummel, Cynthia*	Vittorio Schindler, Marena

**HONORABLY RETIRED (G-2.0503c) \* indicates non-resident**

Amalfitano, Frank	Hertzog, Gerald*	Renton, Barbara
Beattie, Douglas	King, Marie*	Rynick, George
Bjorkman, Leonard	Kopp, Arthur*	Sire, Elwin*
DeNoyelles, Roger	Mahler, John	Sunderwirth, Alfred
Dittman, Sharon*	Miller, Dean	Thomas, Ronald
Earley, Vincent	Pardee, Maxine*	VanGulick, C. Spencer*
Hendrian, Linda*	Presby, Allen	Wemple, Delbert

**TEMPORARY MEMBERSHIP (G-2.0506)**

(dual status with membership in two denominations)  
 Belt, James (ABC) - Masonville  
 Hansen, Janet Adair (UCC) – Christ, Cortlandville  
 Jansen, Michael (Free Methodist) - Deposit  
 Vink, Martha (UMC) – Pastor for Delhi United Ministry

\*Indicates Non-Resident

Summary of Categories: Total on Rolls (including 4 Temporary) = 64  
 28 in Congregations (adding the 4 Temporary/Dual =32  
 5 in Other Validated Ministries  
 6 Member-at-Large  
 21 Honorably Retired + Downing, Francis, Hicks = 24 total HR  
 60 PCUSA Teaching Elders who are Continuing Members of Presbytery

**Balancing the Rolls between Teaching Elders and Ruling Elders (as of 1/1/2014):**

Teaching Elders:

10 Non-Resident Ministers who never attend Presbytery Assemblies  
 54 Maximum number of Teaching Elders with vote at any given Assembly

Ruling Elders:

48 Commissioners from Churches  
 5 Commissioned Lay Pastors (Budine, Carruth, Davis, Fleming, Gage)  
 4 With vote by membership on Cabinet or as Committee Chair(Burger, Halbert, Pruyne, Wildenstein)  
 57 Maximum number of Ruling Elders with vote at any given Assembly

**Since the Ruling Elder number is larger than the Teaching Elder number, there is no need to add additional Ruling Elder commissioners to the Roll this year.**

Changes since Jan 2013 document:

Transfers out

Rhodes, M. Elaine ## - special case since Charlotte Presbytery never completed transfer to us  
 Schaeffer, Jill\* - NYC  
 Styron, Monica – Tropical Florida  
 Swanson, Steven\* - National Capitol (effective 12/18/2013)  
 Hansen, Janet Adair (UCC) – Christ, Cortlandville – now classed as temporary member of PSV

Death:

Leeper, James\* December 16, 2013

Transfers in:

Chastain, Kimberly  
 Hooker, Christopher  
 Kwon, Peter Sebo

Ordinations:

Hooker, Sarah Diane Chamberlain January 27, 2013.  
 Kindig, Rebecca November 17, 2013.

Change of Status within Presbytery

Downing, Barry - Interim at Conklin (about to go back to just HR)  
 Shepard, Lynn - began temporary service at Worcester  
 Vittorio Schindler, Marena – at-large after dissolution of call  
 Hicks, James – Parish Associate at Ithaca

Temporary members:

Davies, Roger(ABC); Herrick, George(ABC) – Interims who came and went from Masonville  
 Belt, James (ABC) - Masonville  
 Hansen, Janet Adair (UCC) – Christ, Cortlandville  
 Jansen, Michael (Free Methodist) - Deposit

**BYLAWS OF THE PRESBYTERY OF SUSQUEHANNA VALLEY****Transitional By-Laws Proposed to Council [Cabinet] March 22, 2006****Adopted April 1, 2006**

Amended Sept 16, 2006 (3.1; 3.2.5)

Amended November 11, 2006 (5.15; 5.16)

Amended February 10, 2007 (3.1.1, 3.1.3, 3.1.4)

Amended Sept 25, 2007 (ending date extended in paragraph 3 below)

Amended June 10, 2008 (5.1.5)

Amended ending date extended to 12/31/2012 on Nov. 19, 2011

Amended June 19, 2012 (6.5)

Amended November 17, 2012 (Title Change removing 'Transitional' and expiration provision removed (paragraph 3 removed); Boundaries redrawn; 3.2; throughtout - addition of nFOG references to replace old Book of Order references) [upcoming in 2014: Change name of Council to Cabinet]

The Presbytery of Susquehanna Valley of the Presbyterian Church (U.S.A.), constituted on January 19, 1965, is the result of the merger of the former Presbyteries of Binghamton and Susquehanna. It includes the New York State Counties of Broome, Delaware, Chenango, Cortland, and Tioga(except for the Town of Spencer), the Towns of Dryden, Lansing, Groton, and Caroline in Tompkins County, the Towns of Butternuts, Laurens, Maryland, Milford, Morris, New Lisbon, Oneonta, Ottego, Pittsfield, Unadilla and Worcester in Otsego County, as well as any villages or cities in the bounds of any of the above named Towns.

These rules are in all matters subject to the *Book of Order* and the *Book of Confessions*, which together are the Constitution of the Presbyterian Church (U.S.A.). *The Book of Order* consists of the Form of Government (G), Rules of Discipline (D), and Directory for Worship (W). In these Rules, the foregoing letters followed by numbers are citations in the Book of Order. In matters concerning the corporation these rules shall be subject to the Laws of the State of New York.

**1 MEMBERSHIP OF THE PRESBYTERY****1.1 Ruling Elders**

Each church shall be represented by one or more ruling elders commissioned by its Session as provided in the *Book of Order* (G-3.0202(a) and G-3.0301).

Each ruling elder elected moderator, an officer, a chairperson of a standing committee, the moderator of Presbyterian Women or her designee, or a member of the Presbytery Cabinet shall be enrolled as a member of the Presbytery for the term of office, whether or not commissioned by his or her Session. Ruling Elders Commissioned to limited pastoral service (G-2.10) shall also be enrolled for the term of their commission to particular congregation(s).

**1.2 Continuing Members (Teaching Elders)**

Continuing members include all Teaching Elders (ministers of the Word) whether

~~“active [or] “member-at-large” or “inactive”. Inactive members are not entitled to vote or hold office in the Presbytery. [inactive category removed from BOO]~~

**1.3 Corresponding Members**

Presbyters (Teaching or Ruling Elders) in other governing bodies may be invited to sit as corresponding members, with voice but without vote.

**2. MEETINGS OF THE PRESBYTERY****2.1 Stated Meetings**

Ordinarily, there will be four stated meetings of the Presbytery held each year, on a quarterly schedule. The dates, times and locations of these meetings will be determined by the Presbytery Cabinet and the information provided to ministers and Clerks of Session no later than November for the next calendar year.

**2.2 Special Meetings**

When any concern shall require a meeting earlier than the time to which the Presbytery stands adjourned, the Moderator shall, at the request, or with the concurrence of two ministers and two elders, each being from a different church, call a special meeting. Should the Moderator be unable to act for any reason, the Stated Clerk shall, under the same requirements, issue the call. If both the Moderator and the Stated Clerk are unable to act, any three ministers and three elders, the elders being of different churches, shall have the power to call a meeting. Notice of such special meetings shall be sent not less than 10 days in advance to each minister of the Presbytery and to each Clerk of Session. In the notice the purpose of the meeting shall be stated, and no business other than that named in the notice is to be transacted.

**2.3 Election of Officers and Annual Corporate Meeting**

The election of officers and members to structures of Presbytery will take place at the final stated meeting of the year. The first stated meeting of the year shall serve as the annual meeting of the corporation. Members elected to office or to the various structures of Presbytery shall assume their responsibilities at their first meetings in January.

**2.4 Quorum**

Any three teaching elder members and the ruling elder members present, who represent at least three churches, shall be a quorum competent to proceed to business. (G-3.0304)



## 2.5 Business

Business for the meetings of Presbytery shall ordinarily be determined by the agenda proposed by the Cabinet. New business may be introduced at any stated meeting, provided that the matter is noted before the agenda is approved or accepted later by the body for consideration by a 2/3 vote. If the matter is not urgent, the vote on the item will ordinarily be delayed to the next meeting or referred by Presbytery to the Cabinet for its action. The Moderator will determine whether the matter is of sufficient urgency to warrant an immediate vote.

## 2.6 Requirements of Teaching Elders

- 2.6.1 All teaching elder members of Presbytery shall be expected to attend Presbytery meetings regularly and to participate in its work by serving on committees, subcommittees, task forces and ongoing work teams, and on other governing bodies.
- 2.6.2 All teaching elder members of Presbytery not having a full-time pastoral charge (except those honorably retired) shall be expected to serve as Moderator of Sessions of churches with vacant pulpits, stated supply, or temporary supply when called upon by the Committee on Ministry.
- 2.6.3 All teaching elder members of Presbytery not performing work which is under the jurisdiction of the Presbytery or a higher governing body of the church shall report annually to the Committee on Ministry concerning their work and their continued willingness to comply with the requirements of these bylaws.
- 2.6.4 Teaching elders desiring to enter full-time secular employment shall confer with the Committee on Ministry so that it may determine whether their intended employment is in keeping with their ordination vows.
- 2.6.5 The Committee on Ministry shall be the responsible body for ensuring compliance with these requirements. (G-3.0307)

## 2.7 Importance of Attendance

It shall be the duty of all teaching elders of Presbytery not Honorably Retired to attend all meetings thereof, and of all churches to be represented by duly appointed ruling elders. All persons shall be expected to be in attendance for the entire meeting, unless excused by the Clerk.

When a church shall fail to be represented by an elder for three successive meetings, or if any church shall fail to be represented three times in any calendar year, it shall be the duty of the Stated Clerk to communicate with the Clerk of Session and pastor of said church, calling attention to this rule.

If any teaching elder not Honorably Retired shall be absent from Stated Meetings three times in any calendar year without requesting to be excused, it shall be the duty of the Stated Clerk to call this to the attention of the minister and the Session, and report the fact to Presbytery.

## 3. OFFICERS OF THE PRESBYTERY

- 3.1 The Moderator, Vice-Moderator, Past Moderator and Stated Clerk (G-3.0104)

The Moderator shall be elected and installed at the final stated meeting of the year for a term of one year, the term of office to begin the following January.

It shall be the duty of the Moderator:

- 3.1.1 To serve as presiding officer of the Presbytery, with vote and to be an ex-officio member of all committees, without vote.
- 3.1.2 To exercise the office in accordance with the Constitution
- 3.1.3 To serve as a member of the Cabinet with vote, and to serve as chair of the Cabinet in the absence of the past moderator.

The Vice-Moderator shall be elected at the November meeting with a term of office to be concurrent with the Moderator's. Vice-Moderators shall be elected so that the Moderatorship is alternated between ministers and elders. The Vice-Moderator will normally be elected Moderator the following year.

It shall be the duty of the Vice-Moderator:

- 3.1.4 To serve in the absence of the Moderator or if the Moderator requests, and to be a member of Presbytery Cabinet with vote.
- 3.1.5 To implement the Assembly agenda approved by the Cabinet and arrange special programs, workshops, or activities to be held in conjunction with the Assembly meetings.

The immediate past moderator shall serve as the Past Moderator, and it shall be that person's duty:

3.1.6 To serve a one-year term as the Moderator of Presbytery Cabinet, beginning the January following his/her term as Presbytery Moderator.

3.1.7 To serve in the absence or at the request of the Vice-Moderator or Moderator.

### 3.2. The Stated Clerk (G-3.0104)

The Stated Clerk shall be elected for a three-year term, shall be eligible for re-election, and shall receive salary and allowances as determined by Presbytery. The Stated Clerk is an ex-officio member of Presbytery Cabinet without vote. It shall be the duty of the Stated Clerk:

3.2.1 To be the official correspondent within Presbytery and among other governing bodies,

3.2.2 To be the secretary and custodian of the minutes and records of Presbytery,

3.2.3 To attend meetings of General Assembly and Synod, and

3.2.4 To be a competent advisor on constitutional and parliamentary matters.

3.2.5 To be a member of the Committee on Ministry, ex-officio.

### 3.3 The Recording Clerk

The Recording Clerk shall be elected for a term of three years and be eligible for re-election. It shall be the duty of the Recording Clerk:

3.3.1 To serve as assistant to the Stated Clerk in preparing the minutes and a digest containing the actions of the Presbytery to be mailed to each minister and to each Clerk of Session. Though it will not be necessary for the Recording Clerk to read aloud the minutes at the close of each meeting of Presbytery, the minutes will be made available for distribution with the reports for the next meeting of Presbytery.

3.3.2 The Recording Clerk shall also render to the Stated Clerk such assistance as may be required, and in the absence of the Stated Clerk, shall perform his or her duties.

### 3.4 The Treasurer

The Treasurer of Presbytery shall be elected for a term of three years and shall be eligible for re-election. The treasurer shall be an ex-officio member of the Presbytery Cabinet without vote. It shall be the duty of the Treasurer:

3.4.1 To receive and disburse all Presbytery funds, including invested funds,

3.4.2 To provide a financial report at each meeting of the Presbytery and Cabinet,

3.4.3 To oversee the work of the Bookkeeper.

3.4.4 A bond of not less than \$5000 shall be provided by Presbytery, the definite amount to be recommended by the Finance Committee.

### 3.5 Salaries

Salaries of the officers shall be fixed by the Presbytery on recommendation of Presbytery Cabinet. Unless Presbytery otherwise directs, salaries shall be paid monthly.

## 4. THE EXECUTIVE PASTOR TO PRESBYTERY

4.1 General – The Presbytery Executive shall be the chief administrator of the Presbytery, head of staff, and, with other Presbytery Executives, serve on the Synod Collegium for engagement in common mission in the Synod of the Northeast.

4.2 Purpose – The purpose of this position is to facilitate, challenge and encourage ministry and mission. The Presbytery Executive is to implement the vision of the Presbytery in serving its congregations, enabling matters of strategy, program and resources (G-3.0301). Administration by the Presbytery Executive is to involve working with and through persons to accomplish goals and includes developing leadership, planning, communicating, organizing, budgeting, supervising, and evaluating. (G-3.0110).

4.3 Accountability – The Presbytery Executive is called and employed by the Presbytery and is accountable to the Presbytery through its Cabinet for Presbytery responsibilities.

- 4.4 Term – The person is to be elected and installed for an indefinite term.
- 4.5 An Interim or temporary Executive may be employed by the Presbytery Cabinet in the absence of an installed Executive. This person shall be accountable to the Presbytery Cabinet and a member of the Executive Committee of Cabinet.

## 5. ORGANIZATION OF PRESBYTERY

### 5.1 General Provisions

The major work of Presbytery shall be carried out by committees and commissions mandated by the Constitution of the Presbyterian Church(U.S.A), any entities required by New York State Law, and a Presbytery Cabinet. In all its work, the Presbytery and its members will endeavor to promote inclusiveness in the life of the church, justice for all persons, and peace throughout all of God's creation. In these by-laws, these regularly organized groups are termed 'units' and are further defined as to composition, purpose and relationships in The **Committee Structure Document** of the Presbytery of Susquehanna Valley.

For the proper discharge of their responsibilities, these units of the Presbytery may constitute such sub-committees, ongoing work teams, or task forces as may be needed. Teams or task forces may also arise from church clusters within the presbytery and be recognized and authorized for their work by the Presbytery Cabinet. Teams or task forces are also known collectively as 'work groups' in these bylaws. Any unit of Presbytery may co-opt additional persons for reasons of personal expertise for a specific task which has a declared time period. Units of Presbytery are differentiated as follows:

- 5.1.1 A committee or commission of Presbytery is elected by the Presbytery, and all persons have full voting rights in the work of the committee. It has the right to present its reports and recommendations to the Presbytery unchanged for full deliberation, subject only to docket limitation or constitutional restriction. A committee is responsible to the Presbytery for the work of all subordinate units it develops.
- 5.1.2 A sub-committee is established within and appointed by a committee of the Presbytery and is responsible to that unit. It is established for the division of the committee's ministry into manageable areas of congruent concerns. At least two of its membership shall be drawn from the elected members of the committee.
- 5.1.3 An ongoing team may be recognized and authorized upon approval of the Presbytery Cabinet, when the Presbytery Cabinet determines that one program area or issue of the ministry requires separated attention or oversight. Teams will be ongoing as long as their objectives are timely and specifically address the Presbytery Mission Statement and the current priorities. Membership may be drawn from any source and

members will normally make commitments of one to two years. Each team's membership, work plan and budget will be reviewed and prioritized annually by the Cabinet. Cabinet may delegate this task to any other unit which created the team.

- 5.1.4 A task force may be established by Presbytery, Presbytery Cabinet, or any of the above-mentioned units for a specific purpose and a limited duration, which shall be stated at the time of establishment. It is discharged when its responsibilities have been completed. Membership may be drawn from any source.
- 5.1.5 A 'cluster' is defined as two or more Christian congregations, at least one of which is PC(USA), joining cooperatively to do ministry or mission. When funding is requested from the presbytery, the governing boards of each congregation must formally endorse the cluster's purpose. The projects need to be purposeful and reflect the mission of the Church to share the hope of Jesus Christ by bearing witness and addressing the needs of the community. (March 1, 2008)
- 5.1.6 Any unit within this configuration shall be responsible solely to the body which established it and is accountable through that body to the Presbytery. Nothing in this section shall be construed to limit the right of the Presbytery to appoint commissions, special committees of investigation, or other entities necessary to give effect to the requirements set forth in the Book of Order.
- 5.2 Membership on committees shall be divided into three classes, with terms of service of three years each, one class to be elected at the final stated meeting of each year. Committees shall consist of laypersons and ministers with at least one half the members being laypersons (G-9.0501).
- 5.3 A member of a committee may be elected to succeed himself or herself at the end of a term of office. A member shall not serve more than six consecutive years until a lapse of one year has occurred.
- 5.4 Election of new chairpersons and new members to all committees and the Permanent Judicial Commission shall be done annually at the final stated meeting of the year upon nomination by the Nominating Committee. Committees, individual members of Presbytery, and Sessions are encouraged to make suggestions to the Nominating Committee for members and chairpersons to staff committees. Chairpersons shall assume their responsibilities at the first meeting in January.
- 5.5 No person shall serve as chairperson of more than one committee, and ordinarily no person shall serve on more than two regular committees at the same time. This rule does not include membership on teams or task forces.
- 5.6 The Presbytery Executive shall be an ex-officio member without vote of all committees, task forces and teams, and shall have voice and vote on the Executive Committee of Cabinet.
- 5.7 Each committee may administer funds in the administrative and program

budget as allocated to it.

- 5.8 Except as Presbytery shall otherwise direct, such special funds as exist within the Presbytery shall be administered directly by the appropriate committee, team or task force designated by the Presbytery or Cabinet. A report of the administration of such funds shall be made regularly and at least annually, to the Presbytery.
- 5.9 Grants, appropriations, or loans from funds which are administered directly by the Presbytery shall be made after action by the Presbytery Cabinet on recommendation from the appropriate committee, team or task force.
- 5.10 Except as mandated by the provisions of the Book of Order or state law, a quorum for committee and Cabinet meetings shall be one third of the members. A "conference" telephone call, video conference or online simultaneous communication forum so constituted shall be considered a meeting.
- 5.11 Voting by e-mail is permissible only if there has been provision for advance deliberation on the decision or item in question. This advance deliberation must have met the criteria for simultaneous communication and debate as provided in sections 1 and 50 of Roberts Rules of Order. All qualified persons on the governing body or committee must be assured the opportunity to vote and receive confirmation by return communication that their vote was received and recorded. There must also be provision for any qualified person to object to the vote, and when such objection is received it effectively voids any vote taken or delays its confirmation. Ordinarily, this form of voting is used where the general intent of the vote has already been approved, but details, specific costs or consultation with another group or person was needed before final decision or confirmation.  
  
Matters of routine business may be presented by e-mail when a majority of members reply that there is no objection, and such matters are ratified by report of the roll call vote and adoption at the next meeting.
- 5.12 Each elected body of Presbytery, except the Permanent Judicial Commission, shall report to Presbytery at least annually.

## 6. THE PRESBYTERY CABINET

### 6.1 Purpose

The Presbytery Cabinet shall take an overall view of and responsibility for Presbytery mission and guidance. ~~It shall conform to the Book of Order, Section G-11.0403.~~ The Cabinet shall report at each regular meeting of the Presbytery all items of business transacted by it. Its decision shall be immediately operative wherever power has been conferred, but may be reviewed and reversed by the Presbytery.

## 6.2 Membership

Presbytery Cabinet shall consist of elders and ministers of the Word.

### 6.2.1 Stated members with vote:

Moderator;  
Vice-Moderator;  
Immediate Past Moderator;  
Moderator of Presbyterian Women;  
Nine members-at-large

### 6.2.2 Advisory members without vote:

Presbytery Executive Pastor  
Stated Clerk  
Treasurer  
Personnel sub-committee chairperson  
One of the co-chairs of the Committee on Ministry  
Other staff when requested and approved by the Cabinet Moderator  
in consultation with Presbytery Executive Pastor

## 6.3 Duties of Cabinet Members

The officers shall be a chairperson who shall be the Immediate Past Moderator, the Presbytery Moderator (who shall preside in the absence or at the request of the chairperson), the Presbytery Vice-Moderator and a secretary who shall be the Stated Clerk of Presbytery.

The members-at-large may serve on at least one of the Cabinet's sub-groups, and may serve as a member (but not chair) another work unit, and will assist the officers and the Presbytery Executive as needed in assuring effective communication with member churches and among Presbytery work units.

6.4 Responsibilities of the Cabinet and Limitations of Power

Cabinet shall have delegated to it all the powers and responsibilities of Presbytery except:

The election of Officers, committee chairs and members of committees mandated by the Constitution of the Presbyterian Church; the organization and dissolution of congregations; the final examination and approval of Candidates for Ordination; voting on amendments to the constitution of the Presbyterian Church (U.S.A.); changes to these by-laws; and those responsibilities specifically delegated to the Committee on Ministry or, by Presbytery action, to any other entity in preference to Cabinet. No judicial business shall be referred to Presbytery Cabinet except those items related to appointments of response teams; a committee of counsel or investigating committees preliminary to trial.

Specific Responsibilities:

- 6.4.1 To develop a vision and strategy for the total mission of the Presbyterian Church(U.S.A) congregations in its area consistent with G-3.000.
- 6.4.2 To set annual priorities and establish a mission and administrative budget including the per capita apportionment, subject to confirmation by the Assembly.
- 6.4.3 To initiate, support and co-ordinate all units and work groups, providing or approving job descriptions for each group, reviewing the groups' annual work plans and facilitating communication between the Cabinet and the work groups and among work groups. Cabinet has the power to amend **The Committee Structure Document**, subject to review by the Presbytery at the next stated meeting of Presbytery or special meeting called for that purpose.
- 6.4.4 To provide encouragement, guidance and resources to its member churches in the areas of leadership development, church officer training, worship, nurture, witness, service, stewardship, equitable compensation, personnel policies and fair employment practices, mobilizing their strength for the most effective witness to the broader community.
- 6.4.5 To develop the agenda and schedule for meetings of the Presbytery Assembly.
- 6.4.6 To submit nominations for members of the Presbytery Committee on Nominations and to fill by election or appointment, subcommittees of Cabinet

- 6.4.7 To maintain regular and continuing relationships to the higher governing bodies of the church.
- 6.4.8 To continually evaluate the work of the Presbytery in relation to the Presbytery's Mission Statement
- 6.4.9 To carry out necessary actions of presbytery between stated meetings.

6.5 Limitations of Power in relationship to Stated Presbytery Assemblies

Cabinet shall **only** act in the place of Presbytery when time is of the essence. Actions may be taken on behalf of presbytery within 28 days preceding an Assembly meeting **only when** the nature of the matter is an emergency.

6.6 Executive Committee of Cabinet

The Executive Committee of Cabinet shall consist of the Moderator, Vice-Moderator, immediate Past Moderator, Stated Clerk and Presbytery Executive Pastor. It shall function as the executive committee of Cabinet and Cabinet may delegate to it such powers as necessary to promote the functioning and administration of the Presbytery between Cabinet meetings. Its primary purpose shall be to plan the agenda for Cabinet and promote communication.

The Executive Committee of Cabinet will ordinarily act on the appointment of an investigating committee (D-10.0201) or the appointment of a committee of counsel (D-6.0302a), or the appointment of a response team; reporting any of these actions to the next Cabinet meeting.

6.7 Subcommittees of Presbytery Cabinet

These committees shall have their membership constituted as described in **The Committee Structure Document**.

6.7.1 Personnel

The Presbytery Cabinet shall organize a sub-committee on personnel to supervise the work of the Presbytery Executive Pastor, to consult with the Presbytery Executive Pastor at the initiation of either party, to establish policy for all employed personnel of the Presbytery, and to conduct annual performance reviews. The chair will be an ex-officio member of Cabinet without vote.

The sub-committee shall:

- 6.7.1.1 Support and counsel staff in light of the mission of the whole church and the relationship of persons, groups, and structure which affect staff performance.

- 6.7.1.2 Ensure that the Presbytery has personnel policies and practices including Affirmative Action and Equal Employment Opportunity, using General Assembly guidelines, so that the personnel policies are consistent with those in other governing bodies and are guided by the experience of the whole church.
- 6.7.1.3 After receiving recommendations from the Presbytery Executive, the committee will present nominations for Administrative Staff to the Presbytery through Presbytery Cabinet. This shall include terms of the call and consultation with the Synod committee responsible for personnel.
- 6.7.1.4 Review with the Presbytery Executive the compensation of the members of the staff and prepare budget recommendations for the budget and finance committee.

#### 6.7.2 Worship sub-committee

The sub-committee shall be constituted as described in **The Committee Structure Document**. This sub-committee shall report to Presbytery Cabinet. Its main purpose shall be the planning and arrangements for worship at Presbytery Assemblies or other Presbytery gatherings.

#### 6.7.3 Cabinet Nominating Committee

The sub-committee shall consist of a chairperson from Presbytery Cabinet and shall be constituted as described in **The Committee Structure Document**. This sub-committee shall report to Presbytery Cabinet and the Presbytery. It shall nominate persons for membership on the Presbytery Nominating Committee, to be elected by the Presbytery, and to the sub-committees and units of Cabinet.

#### 6.7.4 Finance sub-committee

The Presbytery Cabinet shall organize a sub-committee to develop and supervise the annual budget and ongoing finances for the Presbytery. The sub-committee shall consist of a chairperson from Presbytery Cabinet; and shall be constituted as described in **The Committee Structure Document**. This sub-committee shall report to Presbytery Cabinet.

#### 6.7.5 Presbytery Trustees and Corporation Officers

The elected at-large members of Cabinet together with the Cabinet Chair, Presbytery Moderator and Vice-Moderator, in three rotating classes, shall serve as the corporate trustees of the non-profit religious corporation, constituted under the Religious Corporation Law of the State of New York

and known as the Presbytery of Susquehanna Valley. The chair of Cabinet shall act as President of the Trustees and the corporation so named, the Presbytery Treasurer shall serve as Treasurer of the corporation and the Stated Clerk shall serve as the Secretary of the corporation. Cabinet shall have the responsibility to receive, hold, encumber as necessary, manage and transfer property, investments and assets on behalf of Presbytery and to oversee management of its corporate affairs as Presbytery may direct. Cabinet may assign the insurance, property and other trustee duties to one or more of the voting members of Cabinet. This delegation may include the authorization of one or more of the trustees to sign binding agreements within the scope of their responsibilities.

#### 6.8 Review

The minutes of Presbytery Cabinet shall be reviewed regularly by the body.

### 7. THE COMMITTEE ON MINISTRY

- 7.1 Membership — The committee shall consist of persons elected by Presbytery equally divided between ministers and elders as defined in **The Committee Structure Document**. Direct access to this committee shall be had at all times by all ministers in the Presbytery, and by all elders in the Presbytery in active service, in all matters relative to the spiritual or temporal welfare of the churches in which they hold office. Its quorum shall be a majority of the members. Members shall be ineligible to serve more than two consecutive terms or consecutive portions of terms

#### 7.2 Duties

The committee shall be charged with the task of maintaining properly the welfare of all ministers and churches under the jurisdiction of the Presbytery. It shall perform such duties as are assigned to it in the Book of Order. This committee shall be attentive to the needs and relationships of all continuing members of Presbytery and shall visit regularly and consult with each minister and congregation of the Presbytery (G-3.0307)

The committee shall oversee students serving in pastorates as part of their seminary education. It shall work closely with the Committee on Preparation for Ministry in coordinating the needs of congregation and student.

### 8. THE COMMITTEE ON PREPARATION FOR MINISTRY

8.1 Membership – The committee shall consist of elders and ministers elected by the Presbytery as defined in **The Committee Structure Document**.

8.2 Duties

8.2.1 Inquirers, Candidates and Ministers

This committee shall exercise close supervision over all inquirers and candidates coming under the care of the Presbytery. It shall encourage and provide for the spiritual formation of inquirers and candidates in order that all concerned may more clearly discern their vocation and be strengthened for excellence in ministry. It shall keep a record of the name of each candidate, church and place of study, and shall report yearly, near the beginning of the academic year, on each candidate's standing in scholarship, service and personal development. It also shall have the responsibility of examining and conferring with all candidates from other denominations coming into the Presbytery. Each minister from another denomination coming into the Presbytery shall be examined on his or her Christian faith and views in theology, the Sacraments, and church government (G-2.0505) at the request of the Committee on Ministry. The committee shall make certain that all requirements specified by the Book of Order are properly met, and shall report to the Presbytery its recommendations regarding each such request for membership.

8.2.2 Actions on behalf of Presbytery

The committee may act on behalf of Presbytery to enroll inquirers, dismiss candidates to other presbyteries and to certify candidates under its care as ready for examination for ordination following a final assessment as required in the Constitution of the Presbyterian Church (U.S.A) (G-3.0307), with the provision that such actions shall be reported to the next stated meeting of the presbytery.

8.2.3 Vocations

It shall concern itself with presenting to youth and adults the challenge and opportunities of church vocations.

8.2.4 Scholarships and Grants

It shall be the responsibility of this committee to determine scholarships or grants to candidates studying in church vocations.

## 9 THE COMMITTEE ON LAY PREACHING

9.1 Membership – the committee shall consist of elders and ministers elected by the presbytery. At least one of the members shall be or have been a Commissioned Lay Pulpit Supply Preacher.

9.2 Duties – The committee is charged with the implementation of the Presbytery's Program and guidelines for Lay Preaching. It shall consult with and work together with the Committee on Ministry in preparing lay pulpit supplies when they seek to become Commissioned Lay Pastors.

## 10 THE COMMITTEE ON NOMINATIONS, BILLS AND OVERTURES

10.1 Membership

The committee shall consist of persons nominated by the nominations sub-committee of Presbytery Cabinet. The Stated Clerk and the Presbytery Executive shall be ex-officio without vote. The total number of members elected by the Presbytery shall include equal numbers of teaching s, lay women, and lay men (i.e., one-third each) (G-3.0111).

10.2 Duties

It shall nominate the members-at-large on Presbytery Cabinet, and members of all mandated committees of Presbytery, unless other provisions are specified in the above articles. It shall also make nominations for the offices of Moderator, Vice-Moderator, Stated Clerk, Recording Clerk, Treasurer, and any other office not otherwise provided for by these rules, or which may be required by action of the Presbytery. It shall nominate Commissioners and Youth Advisory Delegates to the General Assembly and to Synod. In choosing Commissioners and delegates it shall nominate those who in its judgment are best suited to represent Presbytery. It shall consult, but not be bound by, a rotation list of ministers and churches. It shall nominate persons for Synod positions when requested by the Synod. The committee shall strive to insure adequate representation from each of the areas of the Presbytery on all its committees. This committee shall make nominations for vacancies as they occur. The report of the Committee on Nominations shall not prohibit nominations from the floor.

All amendments to the Constitution coming to or from the Presbytery for action, together with all overtures to the Synod or General Assembly shall be referred to this committee for its recommendation for action to the Presbytery. In the case of amendments coming to the Presbytery from General Assembly this committee shall ordinarily make no recommendation itself, but will refer these amendments to units or work groups of presbytery for their recommendation for action. It shall report its referrals to the Presbytery and receive and report the recommendations of each unit or work group.

## 11 THE COMMITTEE ON REPRESENTATION

11.1 Membership

The committee shall consist of six people meeting the criteria outlined in the *Book of Order* (G-3.0103; F-1.0403).

11.2 Duties

Its main function shall be to advise Presbytery with respect to their membership



and to that of their committees and other units, in implementing the principles of participation and inclusiveness to ensure fair and effective representation in decision-making. It shall serve both as an advocate for the representation of racial ethnic members, women, different age groups, and persons with disabilities; and as a continuing resource to the Presbytery in these areas. It shall review the performance of Presbytery in these matters, and shall report annually to Presbytery and to Synod along with any recommendations for any needed corrective action. The Committee on Representation shall consult with the Committee on Nominations.

## 12 PERMANENT JUDICIAL COMMISSION

### 12.1 Organization

The Commission shall act as a committee of the whole on cases referred to it by the Presbytery. It shall elect a Moderator and a Clerk from among its members, who shall serve until successors are elected.

### 12.2 Membership

The Presbytery shall elect, upon nomination from the Committee on Nominations, ministers and elders numbering no fewer than seven and no more than eleven in three classes to the Commission, each class having a six year term of office. The number of ministers and elders on the commission shall as nearly equal as possible. When the commission consists of an odd number of members, the additional member may be either a minister or an elder. No person who has served on a permanent judicial commission for a full term of six years shall be eligible for re-election until four years have elapsed after the expired six year term. No person shall serve on more than one permanent judicial commission at the same time. (D-5.0105)

The provisions of the Constitution of the Presbyterian Church(U.S.A) shall govern its quorum and the procedure to be followed in the absence of a quorum(Rules of Discipline, Chapter 5).

### 12.3 Duties

It shall be the responsibility of the Commission to consider all cases, whether remedial or disciplinary, transmitted to it from the Presbytery in accordance with the "Rules of Discipline" in the Constitution of the Presbyterian Church (U.S.A).

## 13 INDEMNIFICATION

If any action, suit or proceedings shall be brought against the presbytery, cabinet, trustees, standing committees, task groups, units, work teams, members, commissioners, officers or staff as a result of any action taken by those persons on behalf of Presbytery, the Presbytery shall defend and hold harmless such persons against such action, suit or proceedings. However, if such action, suit or proceedings is found to have resulted from gross negligence or criminal activity, the Presbytery shall not be responsible to hold such persons harmless from any

action, suit or proceedings resulting from such action. The foregoing indemnification shall inure to the benefit of the heir, executors and administrators of any such person.

## 14 OPERATION AND AMENDMENTS OF THESE BYLAWS

### 14.1 Robert's Rules of Order

Robert's Rules of Order (most recent edition) shall control the Presbytery in all matters not covered by these Bylaws or in the Constitution of the Presbyterian Church(U.S.A). Where it is more restrictive or specific the Constitution of the Presbyterian Church (U.S.A.) shall take precedence.

### 14.2 Suspension of the Bylaws

Any provision of these Bylaws, with the exception of those which govern the amendment of the Bylaws, may be suspended for a specific time and purpose by a two-thirds vote of the members of Presbytery voting.

### 14.3 Amendments of the Bylaws

Proposed amendments to these Bylaws must be presented to the Stated Clerk, and appended to the agenda of the next meeting of Presbytery sent electronically or by mail. The amendments may be adopted by a two-thirds majority of the members voting. Amendments submitted for a first reading at one Presbytery meeting may be adopted by a simple majority at the next meeting.





CHURCH	2012 mem.	Version 2/10/2014		PASTOR COMPENSATION ~ CONTRACTS or TERMS OF CALL January 1 - Dec. 31, 2013												Cont. Ed./ Vacation Weeks
		Position	Pastor	% Time	Cash Salary	S.S. Offset	Manse	Housing	Utilities	Deferd. Comp.	Effective Salary	Cont. Ed. \$\$	Med/Dental Ded.	Travel	Other	
MARATHON	37	Pastor	Doug Hatch	part*	12,000	918					12,000	250	IRS rate	250	2 / 4	
MARGARETVILLE	40	CLP	Shirley Davis	part*	12,000	yes						yes	IRS rate	1,200	0 / 4	
MASONVILLE	50	Interim	Jim Belt													
NICHOLS	27	CLP	George Budine	part*	0	558		9,000			10,308	250	500		1 / 2	
NINEVEH	95	Pastor	Emrys Tyler	full	30,000	3,499		14,750			44,750	1,000	675	2,100	2 / 4	
ONEONTA 1ST	149	Pastor	Mark Montfort	full	43,732	5,030	15,175	3,000	3,700		65,757	2,000	150	2,500	2 / 4	
ONEONTA UNITED	107	Pastor	Cynthia Walton-Leavit	full	29,300	3,632	11,529		4,000		49,961	2,500	1,500	1,800	2 / 4	
OTEGO	43	StatedSupply	Douglas Horne	33%	0	682		8,144			8,233				2 / 4	
OWEGO	221	Pastor	Parrish Bridges	full	26,314	4,475		31,800		58,114	57,216	1,200	1,000	5,920	2 / 4	
SMITHVILLE	18	vacant	Pulpit Supplies													
STAMFORD	54	Pastor	Jared Stephens	full	30,856	3,279		12,000			42,856	1,000		1,800	1,000 3 / 4	
UNADILLA	73	vacant	Pulpit Supplies													
WALTON	146	Pastor	Lisa Ruth Mays	full	29,765	3,529	10,810			3,600	40,575	1,594	2,123	1,500	2 / 4	
WAVERLY	122	Interim	Dale Francis	full	31,090	3,370	9,987		1,000	1,200	44,052	1,500	2106	1,500	2 / 4	
WINDSOR	21	vacant	Pulpit Supplies													
WORCESTER	14	Temp supply	Lynn Shepard	part	15,056	1,744		6,000				333	irs rate		5 / 10 days	
Total Active																
PSV Membership	4500															

\* Contract is weekly and hourly terms

***This report includes calls and contracts in effect at some point up to this date in 2013, including some that have ended***

**Terms are 'Annualized' for comparison purposes unless otherwise noted.**

***Church Name in Italics indicates increase in membership from prior year***

Minister in Formula of Agreement Call - Church not member of Presbytery:

First UCC Bing		Pastor	Arthur Suggs	full	43050			12915			55965	3360		3360		2 / 4
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## Cabinet Report to the Presbytery

March 1, 2014

### Action Items

1. ***Recommend renaming the Council as the "Cabinet".***  
 "Council" is the term used in the new Form of Government for session, presbytery, synod, or General Assembly. It was felt that the name of our leadership team should be changed to avoid confusion.
2. ***Recommend that the presbytery be reimbursed for the expenses it has incurred from the upkeep of the Guilford Center church building from the proceeds of the sale of the building.***
3. ***Recommend that all remaining proceeds from the sale of the Guilford Center Church building be placed in a fund to cover future property matters or other legal fees related to property.***
4. ***Recommend reversing an earlier decision to send an overture to the General Assembly regarding consolidating Waverly, Athens, and Sayre churches into one congregation called "Valley United Presbyterian" and instead creating a Larger Parish of those 3 churches (with the name still being "Valley United Presbyterian")***

We have learned that such an overture is not in keeping with the current Book of Order and would likely not receive approval due to issues with synods and which body or bodies should be making the overture. A Larger Parish, however, can cross synod and presbytery borders and does not require GA approval. The three congregations still exist ecclesiastically, but they can state that the decisions of the Parish Session are actions of the individual church sessions as well.

It is hoped that other actions in regards to synod mergers that are coming before GA in June may make consolidation of the congregations easier to do at a later date.

### For Information

1. Orientation was held in January for new and returning members. At this time we renewed our Council Covenant and approved editorial changes to the "Committee Structure Document" which functions as the presbytery's official Organizational Chart. (Attached) [#7A]
2. Approved the resolution to authorize the Stated Clerk to sign the Conklin Mortgage refinancing guarantee and attach the resolution to our minutes.
3. Approved renewal of the Treasurer position contract for 6 months while reviewing the position.
4. Approved a cluster grant of \$2000 from Church Development funds for the upcoming Ethiopian Trip.
5. Pending approval from JIMMT, approved \$500 from JIMM Peacemaking funds to go to Benjamin Althaus from First Delhi to attend the Mosaic of Peace Conference with the understanding that he shares the experience with churches in the Presbytery upon his return.

6. In a special meeting on February 20, Cabinet approved a Creative Ministry grant to First Presbyterian Delhi to support Ben Althaus as delegate to the Mosaic of Peace Conference, with a modification of the amount: subtracting the prior \$500 from JIMM Peacemaking funds as well as the upcoming 50% portion of the Presbytery Meeting Offering so that the total of all three sources amounts to \$1500.
7. On behalf of the presbytery, approved the property easement for First Presbyterian Church of Stamford with a neighbor's driveway.
8. The Finance Sub-Committee reported a few corrections to the 2014 Budget. First, the salary amounts for the Office Administrator and Stated Clerk were calculated incorrectly which also throws off the social security amounts. The correct figures should be

OA Salary	\$ 22,939
OA Social Security	2,137
SC Salary	13,432
SC SS Offset	1,028

The budget is also missing the rental fee to Binghamton United for the room we are using for storage. That adds another \$1,200 to the administrative side of the Budget. Also, we have been informed that our insurance rates on the PMSC may go up because the building is vacant.

9. Approved returning \$10,000 in excess flood relief funds to Presbyterian Disaster Assistance. This money was given to the presbytery to aid in recovery after hurricane Irene.

**Presbytery of Susquehanna Valley**  
 “Committee Structure Document” – 2014

**Standing Committees  
 of Presbytery<sup>+</sup>**

**Presbytery Cabinet**  
 Includes Board of Trustees  
 (13 Members)  
 \*Immediate Past Moderator – Chair  
 \*Moderator  
 \*Vice Moderator  
 Nine members at large  
 PW Moderator or Co-Moderator  
 By virtue of office (non-voting):  
 \* Stated Clerk Treasurer  
 One chair of COM  
  
 \*Member of the Executive  
 Committee of Cabinet/Presbytery

**Committee on Ministry<sup>+</sup>**  
 (18 Members)  
 By virtue of office:  
 Stated Clerk  
 Moderator

**Committee on the Preparation  
 for Ministry<sup>+</sup>**  
 (3 to 6 Members as Needed)  
 By virtue of office:  
 Moderator

**Committee on Lay Preaching<sup>+</sup>**  
 (6 members)

**Committee on Nominations/  
 Bills and Overtures<sup>+</sup>**  
 (6 Members)

**Committee on Representation<sup>+</sup>**  
 (7 members)

**Permanent Judicial  
 Commission**  
 (7-11 Members)

**Cabinet Subcommittees**

**Personnel<sup>+</sup>: 3 Members**  
 By virtue of office:  
 Moderator

**Assembly Workshop/Worship<sup>++</sup>**  
 3 Members

**Finance<sup>+</sup>: 3 Members**  
 By virtue of office:  
 Moderator  
 Treasurer

**Congregation  
 Development/Grant<sup>+</sup>: 2 members**

**Teams<sup>+</sup>**

**Clusters<sup>+</sup>**

- Teams**
- Christian Nurture
  - Justice in Mission
  - Ethiopia Partnership
- Clusters - examples**
- (Flood Relief)
  - (Binghamton)
  - (Officer Training)
  - (Mission Trips)

<sup>+</sup>By virtue of office: Moderator is ex-officio member of all committees, teams and taskforces (if there is a person in the position).

Presbytery of Susquehanna Valley  
Statement of Financial Position

As of December 31, 2013

	<u>Dec 31, 13</u>	<u>Dec 31, 12</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
100100 - Petty Cash	0.00	53.32	-53.32
100101 - NBT Checking	0.00	0.00	0.00
100110 - M&T Checking	51,308.76	62,213.83	-10,905.07
100205 - M&T Savings	292,481.37	311,822.37	-19,341.00
100400 - INVESTMENTS - New Covenant	220,689.89	197,876.50	22,813.39
<b>Total Checking/Savings</b>	<u>564,480.02</u>	<u>571,966.02</u>	<u>-7,486.00</u>
<b>Other Current Assets</b>			
100225 - Revolving Loans Receivable	44,778.31	18,692.23	26,086.08
<b>Total Other Current Assets</b>	<u>44,778.31</u>	<u>18,692.23</u>	<u>26,086.08</u>
<b>Total Current Assets</b>	609,258.33	590,658.25	18,600.08
<b>Fixed Assets</b>			
100120 - Furniture and Equipment	11,591.03	11,591.03	0.00
100121 - Building - 12 Whitney Way	712,631.97	712,631.97	0.00
100122 - Building Value Contra Account	-422,440.00	-422,440.00	0.00
100123 - Land - Lot#7	26,950.07	26,950.07	0.00
<b>Total Fixed Assets</b>	<u>328,733.07</u>	<u>328,733.07</u>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<u><u>937,991.40</u></u>	<u><u>919,391.32</u></u>	<u><u>18,600.08</u></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
200111 - Federal Withholding	0.00	483.00	-483.00
200112 - FICA SSI Payable	0.00	277.30	-277.30
200113 - FICA MED Payable	0.00	95.74	-95.74
200114 - NYS Withholding	0.00	183.33	-183.33
200115 - Accrued Payroll Liabilities	49.83	49.86	-0.03
200270 - Go-To-Meeting	0.00	50.00	-50.00
200280 - Audit	1,000.00	1,000.00	0.00
200300 - Disaster Relief Grants	10,000.00	10,000.00	0.00
200310 - Triennium	0.00	4,000.00	-4,000.00
24000 - Payroll Liabilities	101.18	547.09	-445.91
<b>Total Other Current Liabilities</b>	<u>11,151.01</u>	<u>16,686.32</u>	<u>-5,535.31</u>
<b>Total Current Liabilities</b>	<u>11,151.01</u>	<u>16,686.32</u>	<u>-5,535.31</u>
<b>Total Liabilities</b>	11,151.01	16,686.32	-5,535.31

Presbytery of Susquehanna Valley  
 Statement of Financial Position

As of December 31, 2013

	<u>Dec 31, 13</u>	<u>Dec 31, 12</u>	<u>\$ Change</u>
<b>Equity</b>			
30000 · General Fund Balance	7,928.29	18,050.15	-10,121.86
30002 · Reserve Fund	77,945.04	72,686.51	5,258.53
30003 · Creative Ministries Fund Balanc	72,382.00	72,382.00	0.00
30004 · Revolving Loan Fund Balance	173,522.94	172,865.57	657.37
30005 · New Mission/Outreach Fund Balan	24,632.64	24,632.64	0.00
30006 · Pastor Emergency Fund Balance	7,964.24	7,964.24	0.00
30007 · Pastor's Scholarship Find Balan	2,820.72	2,820.72	0.00
30008 · Clergy Care Fund Balance	2,906.31	4,655.59	-1,749.28
30009 · Pastor Salary Suppl. Fund Balan	3,577.93	4,172.42	-594.49
30010 · Pastor's Grey Fund Balance	6,824.69	6,334.32	490.37
30011 · CPM Scholarship Fund Balance	8,347.86	6,187.69	2,160.17
30012 · CLP Scholarship Fund Balance	2,289.64	2,289.64	0.00
30013 · Transformation Fund Balance	2,748.07	2,748.07	0.00
30014 · Development Fund Balance	138,085.22	133,289.02	4,796.20
30015 · Nurture Campus Min. Fund Balanc	2,527.30	2,230.60	296.70
30016 · JIMM Restoring Fund Balance	985.60	985.60	0.00
30017 · JIMM Hunger Fund Balance	153.35	153.35	0.00
30018 · JIMM Peacemaking Fund Balance	1,680.24	1,162.68	517.56
30019 · Ethiopian Partnership Fund Bala	16,190.15	18,044.84	-1,854.69
30022 · Presbytery Disaster Relief Fund	11,765.69	11,765.69	0.00
33000 · Fixed Assets	328,733.07	328,733.07	0.00
31300 · Perm. Restricted Net Assets	1,995.97	1,852.55	143.42
32000 · Unrestricted Net Assets	6,698.04	0.00	6,698.04
Net Income	<u>24,135.39</u>	<u>6,698.04</u>	<u>17,437.35</u>
Total Equity	<u>926,840.39</u>	<u>902,705.00</u>	<u>24,135.39</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>937,991.40</b></u>	<u><b>919,391.32</b></u>	<u><b>18,600.08</b></u>

	<u>Jan - Dec 13</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
<b>400000 - Presbytery Income</b>			
400100 - Per Capita	81,889.05	97,602.00	83.9%
400110 - Per Capita Prior Year	8,701.10	5,000.00	174.02%
400115 - Extra Mile Admin	1.60		
400120 - Unified Mission	81,679.75	81,000.00	100.84%
400121 - Mission Prior Year	656.28		
400125 - GA/Synod Campus Ministry	9,346.70	8,500.00	109.96%
400135 - Other Income	201.44	335,000.00	0.06%
400140 - Book Income	1,991.05	1,200.00	165.92%
400701 - CLP Income	1,418.00	1,000.00	141.8%
400702 - Ethiopian Partnership Income			
Trip	2,097.67		
400702 - Ethiopian Partnership Income - Other	8,145.00	5,000.00	162.9%
<b>Total 400702 - Ethiopian Partnership Income</b>	<b>10,242.67</b>	<b>5,000.00</b>	<b>204.85%</b>
400928 - Ethiopian Rural Education Incom	2,860.50		
400703 - COM Income	1,160.00	2,600.00	44.62%
400705 - Council Income	223.00		
400706 - CPM Income	1,868.72		
400707 - JIMM Team Income	1,017.56		
400709 - Nurture Income	6,128.00		
400800 - Investment Income	13,945.10		
400820 - Interest Income	964.89	1,000.00	96.49%
<b>Total 400000 - Presbytery Income</b>	<b>224,295.41</b>	<b>537,902.00</b>	<b>41.7%</b>
<b>400900 - Pass Through Income</b>			
400901 - One Great Hour of Sharing	24,079.24		
400902 - Christmas Joy	16,798.91		
400903 - GA Peacemaking	4,071.13		
400904 - Synod Peacemaking	1,017.71		
400906 - GA Pentecost	2,713.81		
400907 - GA Theological Education	3,017.27		
400908 - GA - Other Specific Extra Commi	1,027.81		
400910 - GA -Disaster Assistance	11,490.00		
400927 - Other Local Mission	867.50		
400930 - GA Unified Mission	18,848.95	21,600.00	87.26%
400940 - GA Mission Prior Year	941.67		
400931 - Synod Unified Mission	6,514.37	5,400.00	120.64%
400941 - Synod Mission Prior Year	110.42		
400934 - GA Per Capita	29,746.32	32,330.00	92.01%
400935 - Synod PerCapita	16,930.14	18,353.00	92.25%
<b>Total 400900 - Pass Through Income</b>	<b>138,175.25</b>	<b>77,683.00</b>	<b>177.87%</b>



	<b>Jan - Dec 13</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Total Income</b>	362,470.66	615,585.00	58.88%
<b>Expense</b>			
<b>500100 - Office Administrator</b>			
500101 - OA Salary	26,351.52	24,954.00	105.6%
500103 - OA Pension	11,394.60	11,344.00	100.45%
500104 - OA Social Security	567.58	1,909.00	29.73%
500106 - OA Continue Education	0.00	750.00	0.0%
500107 - OA Professional Expense	279.77	400.00	69.94%
<b>Total 500100 - Office Administrator</b>	<b>38,593.47</b>	<b>39,357.00</b>	<b>98.06%</b>
<b>500105 - CUSP Bookkeeper</b>			
500108 - CUSP Bookkeeper	7,397.00	9,867.00	74.97%
<b>Total 500105 - CUSP Bookkeeper</b>	<b>7,397.00</b>	<b>9,867.00</b>	<b>74.97%</b>
<b>500200 - Stated Clerk</b>			
500201 - SC Salary	12,005.61	10,236.00	117.29%
500204 - SC Social Security	954.96	783.00	121.96%
500207 - SC Professional Expense	1,279.39	2,000.00	63.97%
<b>Total 500200 - Stated Clerk</b>	<b>14,239.96</b>	<b>13,019.00</b>	<b>109.38%</b>
<b>500300 - Treasurer</b>			
500301 - Tres. Salary	1,100.00	1,200.00	91.67%
500307 - Tres. Professional Expense	5.65	400.00	1.41%
<b>Total 500300 - Treasurer</b>	<b>1,105.65</b>	<b>1,600.00</b>	<b>69.1%</b>
<b>500400 - Additional Staff Expenses</b>			
500401 - Recording Clerk Honorarium	500.00	600.00	83.33%
500402 - Recording Clerk Travel	176.74	180.00	98.19%
500403 - Subcontract Staff Support	0.00	5,000.00	0.0%
<b>Total 500400 - Additional Staff Expenses</b>	<b>676.74</b>	<b>5,780.00</b>	<b>11.71%</b>
<b>500500 - Additional Employer Expenses</b>			
500509 - NYS Disability	46.20	600.00	7.7%
500510 - NYS Workers Compensation	117.62	1,000.00	11.76%
500511 - Staff Search	0.00	500.00	0.0%
<b>Total 500500 - Additional Employer Expenses</b>	<b>163.82</b>	<b>2,100.00</b>	<b>7.8%</b>
<b>600000 - Office/Building Expenses</b>			
600001 - Building Insurance	2,372.00	3,400.00	69.77%
600002 - Building Repairs & Maintenance	3,100.44	4,200.00	73.82%
600003 - Building Service Contracts	713.32	750.00	95.11%

	<b>Jan - Dec 13</b>	<b>Budget</b>	<b>% of Budget</b>
600004 - Utilities - Electric	1,198.39	1,700.00	70.49%
600005 - Utilities - Water	524.00	650.00	80.62%
600006 - Utilities - Propane	2,815.04	5,500.00	51.18%
600007 - Telephone	2,924.76	3,100.00	94.35%
600008 - Equipment Purchases	325.05	1,000.00	32.51%
600009 - Equipment Leasing	0.00	300.00	0.0%
600010 - Office Equipment Contracts	178.45	1,250.00	14.28%
600011 - Hospitality	0.00	150.00	0.0%
600012 - Office Supplies			
Admin. office	1,698.32	1,700.00	99.9%
Bookkeeping	471.61	350.00	134.75%
<b>Total 600012 - Office Supplies</b>	<b>2,169.93</b>	<b>2,050.00</b>	<b>105.85%</b>
600013 - Stated Clerk Office Supplies	37.39	125.00	29.91%
600014 - Bank Fees	53.55	150.00	35.7%
600015 - Memberships/Publications	150.00	250.00	60.0%
600116 - Postage	984.40	800.00	123.05%
600117 - Books Purchased - Distribution	2,208.50	1,200.00	184.04%
600118 - Website Maintenance	161.49		
600119 - Rent	900.00		
600120 - Payroll Fees	40.00		
600200 - Home Office- Office Admin./SC	600.00		
600201 - Broadband Internet-Mobile Conn.	192.13		
<b>Total 600000 - Office/Building Expenses</b>	<b>21,648.84</b>	<b>26,575.00</b>	<b>81.46%</b>
66000 - Payroll Expenses	1,496.69		
700000 - Committee Expenses			
700100 - Committee Lay Preaching			
700101 - CLP - Operating	594.34	750.00	79.25%
700104 - CLP Program	3,594.97	8,100.00	44.38%
700105 - CLP-CLP Scholarships	0.00	2,000.00	0.0%
<b>Total 700100 - Committee Lay Preaching</b>	<b>4,189.31</b>	<b>10,850.00</b>	<b>38.61%</b>
700300 - Committee On Ministry			
700301 - COM - Operating	4,411.64	2,600.00	169.68%
700302 - COM - Clergy Care	3,298.32	5,750.00	57.36%
700304 - COM - Program	1,700.00	4,000.00	42.5%
<b>Total 700300 - Committee On Ministry</b>	<b>9,409.96</b>	<b>12,350.00</b>	<b>76.19%</b>
700500 - Council			
700501 - Council - Operating	2,999.83	2,000.00	149.99%
700502 - Council - Finance	5,200.00	1,000.00	520.0%
700503 - Council - Commissioner	0.00	300.00	0.0%
700504 - Council - Assembly Workshops	62.15	3,000.00	2.07%

	<b>Jan - Dec 13</b>	<b>Budget</b>	<b>% of Budget</b>
<b>700505 - Council - Legal</b>	0.00	750.00	0.0%
<b>700506 - Council - Perm. Judicial</b>	0.00	100.00	0.0%
<b>700507 - Council - Personnel</b>	87.11	300.00	29.04%
<b>700508 - Council - Special Investigative</b>	0.00	200.00	0.0%
<b>700509 - Council - Worship</b>	90.00	500.00	18.0%
<b>700510 - Council - Session Reading</b>	0.00	50.00	0.0%
<b>700511 - Council - Leadership Developmen</b>	10,600.00	3,000.00	353.33%
<b>700513 - Nominations</b>	42.60	100.00	42.6%
<b>700514 - Representations</b>	0.00	25.00	0.0%
<b>700515 - Council - Resource Center</b>	225.00		
<b>700516 - Guilford Center Expenses</b>	2,068.58	5,000.00	41.37%
<b>700517 - Buildingless Transition- Wages</b>	10,512.50	7,250.00	145.0%
<b>700518 - Buildingless Transition-Mileage</b>	298.60	750.00	39.81%
<b>700519 - Buildingless Transition- Equip</b>	1,841.19	7,000.00	26.3%
<b>700520 - Council- Moderator</b>	336.97	1,500.00	22.47%
<b>700521 - Council- Vice Moderator</b>	594.08	1,500.00	39.61%
<b>700522 - Council- Chair Prof. Exp.</b>	58.13	1,500.00	3.88%
<b>Total 700500 - Council</b>	<b>35,016.74</b>	<b>35,825.00</b>	<b>97.74%</b>
<b>700600 - Committee Preparation Ministry</b>			
<b>700601 - CPM - Operating</b>	115.60	400.00	28.9%
<b>700604 - CPM - Program</b>	128.00	300.00	42.67%
<b>700605 - CPM - Scholarships</b>	0.00	2,000.00	0.0%
<b>Total 700600 - Committee Preparation Ministry</b>	<b>243.60</b>	<b>2,700.00</b>	<b>9.02%</b>
<b>Total 700000 - Committee Expenses</b>	<b>48,859.61</b>	<b>61,725.00</b>	<b>79.16%</b>
<b>700700 - Team Mission Expenditures</b>			
<b>700701 - Ethiopian Partnership-Operating</b>	205.95	2,500.00	8.24%
<b>700702 - Ethiopian Partnership-Program</b>	25,915.86	21,700.00	119.43%
<b>700707 - Nurture - College Campus Minist</b>	15,750.00	16,000.00	98.44%
<b>700709 - Nurture - Youth Camp Scholar</b>	11,695.00	12,000.00	97.46%
<b>700710 - Nurture - Youth Events</b>	0.00	500.00	0.0%
<b>700711 - Nurture - Operating</b>	193.60	300.00	64.53%
<b>700712 - Nurture - Triennium</b>	12,087.87	8,000.00	151.1%
<b>700713 - Justice in Ministry- Operating</b>	0.00	300.00	0.0%
<b>700718 - JIMM - Peacemaking Scholarship</b>	500.00		
<b>Total 700700 - Team Mission Expenditures</b>	<b>66,348.28</b>	<b>61,300.00</b>	<b>108.24%</b>
<b>700800 - PSV Church Mission</b>			
<b>700801 - Cluster Mission Opportunities</b>	0.00	5,000.00	0.0%
<b>700803 - Creative Ministry</b>	0.00	10,000.00	0.0%
<b>700810 - Flood Relief Expense</b>	0.00	4,000.00	0.0%
<b>Total 700800 - PSV Church Mission</b>	<b>0.00</b>	<b>19,000.00</b>	<b>0.0%</b>

	<u>Jan - Dec 13</u>	<u>Budget</u>	<u>% of Budget</u>
<b>700900 - Connectional Church Mission</b>			
700901 - GA Per Capita Expense	35,195.01	32,001.00	109.98%
700902 - Synod Per Capita Expense	19,979.70	19,059.00	104.83%
700903 - GA Unified Mission	19,790.62	21,600.00	91.62%
700904 - Synod - Unified Mission	6,624.79	5,400.00	122.68%
<b>Total 700900 - Connectional Church Mission</b>	<u>81,590.12</u>	<u>78,060.00</u>	<u>104.52%</u>
<b>800000 - Pass Through Expenses</b>			
800901 - One Great Hour of Sharing Exp	24,079.24		
800902 - Christmas Joy Expense	16,798.91		
800903 - GA Peacemaking Expense	4,071.13		
800904 - Synod Peacemaking Expense	1,017.71		
800906 - GA Pentecost Expenses	2,713.81		
800907 - GA Theological Education	3,017.27		
800908 - GA Other Specific Expense	1,027.81		
800910 - GA Disaster Assistance Expense	11,490.00		
800927 - Other Local Mission	867.50		
<b>Total 800000 - Pass Through Expenses</b>	<u>65,083.38</u>		
<b>Total Expense</b>	<u>347,203.56</u>	<u>318,383.00</u>	<u>109.05%</u>
<b>Net Income</b>	<u><u>15,267.10</u></u>	<u><u>297,202.00</u></u>	<u><u>5.14%</u></u>

**Presbytery of Susquehanna Valley Per Capita/Mission Giving - December 2013 [#13]**

CHURCH	2011 mem.	PC APPORTION	PC PD TO DATE	% paid	GEN MIS Pledged 2013	GEN MIS PD TO DATE	% paid	OTH MIS GIVING
AFTON	41	\$1,291.91	\$1,291.91	100%	\$1,000.00	\$1,000.00	100%	\$1,554.15
ANDES	52	\$1,638.52	\$1,638.52	100%		\$2,500.00		\$346.80
BAINBRIDGE	102	\$3,214.02	\$3,214.02	100%	\$3,000.00	\$3,000.00	100%	\$615.00
IMMANUEL	66	\$2,079.66	\$0.00	0%		\$0.00		\$0.00
JOHN HUS	54	\$1,701.54	\$200.00	12%		\$0.00		\$0.00
ROSS MEM	58	\$1,827.58	\$400.00	22%	\$0.00	\$0.00	0%	\$614.00
BING UNITED	278	\$8,759.78	\$8,718.84	100%	\$3,200.00	\$3,200.00	100%	\$3,228.80
BOVINA	75	\$2,363.25	\$2,369.25	100%	\$196.00	\$196.00	100%	\$0.00
CHARLOTTE VLY	99	\$3,119.49	\$3,119.52	100%		\$1,008.00		\$0.00
CHRIST PRESBY	41	\$1,291.91	\$1,323.42	102%		\$0.00		\$420.00
CINCINNATUS	54	\$1,701.54	\$1,200.00	71%	\$1,482.00	\$1,563.07	105%	\$737.28
CONKLIN	325	\$10,240.75	\$6,400.00	62%		\$150.00		\$3,385.84
CORTLAND	283	\$8,917.33	\$8,917.40	100%		\$4,250.00		\$3,910.83
CABIN HILL	38	\$1,197.38	\$0.00	0%		\$0.00		\$184.25
DELANCEY	25	\$787.75	\$787.75	100%		\$0.00		\$0.00
DELHI UNITED	138	\$4,348.38	\$4,738.00	109%	\$4,878.00	\$4,878.00	100%	\$290.00
DELHI	227	\$7,152.77	\$4,512.73	63%		\$5,193.00		\$1,721.10
WEST DELHI	20	\$630.20	\$630.20	100%		\$0.00		\$1.60
DEPOSIT	32	\$1,008.32	\$945.30	94%	\$400.00	\$400.00	100%	\$192.00
DRYDEN	131	\$4,127.81	\$4,127.80	100%	\$3,000.00	\$3,000.00	100%	\$1,647.00
E GUILFORD	63	\$1,985.13	\$1,440.53	73%		\$4,000.00		\$1,209.49
ENDICOTT 1ST	346	\$10,902.46	\$10,903.00	100%		\$23,000.00		\$12,473.62
ENDICOTT UNION	150	\$4,726.50	\$4,730.00	100%		\$4,000.00		\$7,111.20
NORTHMINSTER	296	\$9,326.96	\$9,326.96	100%		\$3,500.00		\$4,174.64
GARRATTSVILLE	37	\$1,165.87	\$0.00	0%		\$0.00		\$0.00
GILBERTSVILLE	116	\$3,655.16	\$3,666.76	100%		\$0.00		\$1,416.55
GUILFORD CTR	19	\$598.69	\$0.00	0%		\$0.00		\$0.00
HAMDEN	40	\$1,260.40	\$1,260.40	100%		\$45.00		\$632.20
HANCOCK	13	\$409.63	\$409.63	100%	\$100.00	\$0.00	0%	\$54.27
HOBART	43	\$1,354.93	\$139.59	10%		\$1,592.73		\$0.00
ITHACA	394	\$4,243.38	\$4,243.38	100%		\$0.00		\$0.00
JOHNSON CITY	134	\$4,222.34	\$4,222.34	100%		\$0.00		\$0.00
LAURENS	46	\$1,449.46	\$1,087.11	75%		\$225.00		\$242.68
LORDVILLE	18	\$567.18	\$0.00	0%		\$0.00		\$0.00
MARATHON	38	\$1,197.38	\$1,197.38	100%		\$0.00		\$0.00
MARGARETVILLE	40	\$1,260.40	\$1,260.40	100%		\$0.00		\$0.00
MASONVILLE	52	\$1,638.52	\$1,638.52	100%	\$1,600.00	\$1,600.00	100%	\$481.40
NICHOLS	28	\$882.28	\$882.28	100%	\$960.00	\$960.00	100%	\$940.88
NINEVEH	95	\$2,993.45	\$0.00	0%		\$2,500.00		\$5,976.50
ONEONTA 1ST	162	\$5,104.62	\$5,118.00	100%	\$6,000.00	\$6,000.00	100%	\$1,910.00
ONEONTA UNITED	111	\$3,497.61	\$3,497.61	100%	\$3,400.00	\$3,400.00	100%	\$3,559.79
OTEGO	43	\$1,354.93	\$1,355.00	100%	\$1,025.00	\$1,025.00	100%	\$601.18
OWEGO	219	\$6,900.69	\$6,900.72	100%		\$9,500.00		\$4,424.20
SMITHVILLE	18	\$567.18	\$567.18	100%		\$0.00		\$0.00
STAMFORD	59	\$1,859.09	\$1,859.09	100%		\$2,000.00		\$586.00
UNADILLA	75	\$2,363.25	\$0.00	0%		\$0.00		\$969.45
WALTON	171	\$5,388.21	\$5,388.21	100%	\$10,000.00	\$10,000.00	100%	\$3,360.92
WAVERLY	123	\$3,875.73	\$2,890.50	75%		\$4,500.00		\$3,692.63
WINDSOR	21	\$661.71	\$0.00	0%		\$300.00		\$56.00
WORCESTER	14	\$441.14	\$441.14	100%		\$150.00		\$50.00
GRAND TOTALS	5123	\$153,254.17	\$128,960.39	84%	\$40,241.00	\$108,635.80	270%	\$72,772.25

**COMMITTEE ON MINISTRY REPORT TO PRESBYTERY**

March 1, 2014

**ACTION ITEMS:**

- None

**ACTIONS TAKEN ON BEHALF OF THE PRESBYTERY:**

- Dismissed with thanks the Ordination Commission for Rev. Becky Kindig which completed its task on November 17, 2014 at Northminster, Endwell.
- Approved the dissolution of the pastoral relationship between Rev. Marena Vittorio and the Central Delaware Trinity Covenant effective December 4, 2013, congregational meeting held November 17, 2014, including compensation for two weeks accrued vacation.
- Dismissed Rev. Steve Swanson to National Capital Presbytery, effective 12/18/13.
- Rev. Mike Jansen (Free Methodist) was approved as a temporary member of PSV and Moderator while serving as Part-Time Supply to the Deposit Church.
- Rev. Jim Belt (American Baptist) was approved as a temporary member of PSV and Moderator while serving as Interim at Masonville Federated Church.

**APPROVED CONTRACTS AND TERMS OF CALL:**

- Approved terms of call/contract for **Stated Supply Lynn Shepard and Worcester**, part time, from November 1, 2013 – December 31, 2013:

Annual Salary	\$15,056	Housing Allowance	\$6,000
S.S. offset	\$ 1,744	Mileage at IRS rate- up to 150 miles/month	
Vacation	10 days plus 4 Sundays		
Study Leave	5 days + \$333		

- The part time contract between **Interim Dale Francis and Waverly (aka Valley United)** was renewed from January 1, 2014- February 28, 2014, focusing Dale's time on Administration/Planning for consolidation:

Annual Salary	\$15,913	Deferred Compensation	\$ 614
Housing	\$ 5,112	Utilities	\$ 512
Furnishings Allowance	\$ 397	BOP	\$2,705
Professional/Education reimb.	\$ 1,125	Mileage (IRS rate)	\$1,500
Medical Premiums	\$ 3,936	Medical Deductible	\$1,078
Social Security Offset	\$ 1,694	In lieu of vacation (prorated)	\$ 320/month
30-day period of Consultation	\$25/hour plus mileage and living expenses		
One-way rental of U-Haul from Waverly to Erie, if Dale has not accepted another position			

- The part-time contract between **Temporary Stated Supply Jim Martin and Andes** was renewed from January 1, 2014 – May 31, 2014:

Salary (50% designated as housing)	\$20,000	403b Retirement plan	\$ 600
Manse/Utility value	\$ 6,160	Social Security offset	\$1,740.70
Professional/Education reimb.	\$ 1,000	Mileage reimb.	IRS rate
BOP	\$13,992.55	Two weeks vacation, one-week study leave	

- The part-time contract between **Commissioned Lay Pastor Judi Gage and Laurens** was renewed from January 1, 2014 – December 31, 2014:

Salary	\$12,956	Retirement Savings	\$4,553
S.S. offset	\$ 1,339.43	Prof Expenses & Mileage at IRS rate	\$1,100
Cont. Ed/Books	\$ 1,250	Four weeks vacation, two weeks study leave	
One additional Sunday off per month; Up to three weeks sick time (if needed, and with no Reduction in salary)			

- Approved terms of call/contract for **Commissioned Lay Pastor Deb Fleming** and **Cabin Hill**, part time, from March 1, 2014 – February 28, 2015:

Salary	\$7,500	\$20/hour for services beyond worship and moderating
S.S. offset	\$ 573.75	Mileage at IRS rate
Cont. Ed/Books	\$ 500	Vacation 10 days plus 4 Sundays
Retirement Savings	\$ 550	

One Sunday off per month; an additional two Sundays per year to be granted if requested

### INFORMATION:

- Welcomed with gladness the Rev. Pat Raube as new “co-chair in waiting” of COM.
- The COM regretfully received the resignation of Rev. Jim Hicks, citing personal reasons, from the committee. His faithful and generous service is acknowledged.
- A Boundary Awareness Workshop, open to all surrounding presbyteries, has been scheduled for May 7, 2014, 9:30 a.m. – 4:00 p.m., The United Presbyterian Church, Binghamton, NY.
- The 2014 Pastor Compensation document (with updated chart of terms for pastors serving churches providing a manse, and corrected footnotes) has been posted (prominently this time!) on the website under COM documents as “2014 Minimum Compensation Guidelines (Policy 19)”.
- An invitation was extended to all churches & pastors providing a manse as part of pastoral compensation to join together for conversation, and was hosted by First United (Red Door) Oneonta church.
- An updated COM church liaison list has been posted to the website under COM documents as “2014 COM Assignments by Church.doc”.
- Roger DeNoyelles (Honorably Retired) has been hired as the Social Work Therapist at the Fort Drum Behavioral Health Satellite Clinic starting Tuesday, October 22, 2013.
- With COM Synod PPG Advisor Rev. Chuck Roberts and Stated Clerk Rev. Jim Martin, the COM reviewed status of several items, including PSV operational manual (done); COM policies/procedures review and updating (in progress); the need for an annual review by Presbytery of our Misconduct Policy, and by each church of their Misconduct Policy (both matters referred to Council); the status of Synod PPG’s (in place until end of 2014 –what is next depends on PPG conversations, GA actions and Mid-Council Reports which take place this summer); and the desirability of having a procedural process in place for closing/merging/dismissing churches (Rev. Roberts is considering gathering PPG COM’s in the spring for a discussion).
- Approved the MIF (Ministry Information Form) for The Presbyterian Church of Andes.
- Approved the MIF for Cortland United Presbyterian Church.
- Granted permission for Bob Heinle to minister beyond the bounds of this presbytery to lead worship and communion for Hallstead Presbyterian Church (Presbytery of Lackawanna), on Feb. 2, 2014.
- Granted permission to Dale Francis for supply preaching in Erie, PA area.
- COM received an update and gave back feedback/input regarding an ongoing conversation initiated by CLP around jurisdiction of COM over CLPastors.